

CALL TO ORDER

Deputy Mayor Bischoff opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

Mr. Mazza made a motion to appoint Pat Essig as the Temporary Clerk for the purposes of this meeting. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

ROLL CALL - Present: Mr. Bischoff, Mr. Mazza, Mrs. Dziubek, Mr. Haynes

Absent: Mr. Severino

Others Present: J. Peter Jost, Esq., Bob Clerico, Engineer; Pat Essig, Temporary Clerk

APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of May 5, 2010

Mr. Haynes made a correction on page 7 replacing Supervisor with Foreman.

Mrs. Mr. Haynes made a motion to approve the Regular Meeting Minutes of May 5, 2010 with the correction. Mr. Mazza seconded. Vote: Ayes – Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Abstain: Mr. Haynes. Motion carried.

VISITORS

– Walter N. Wilson, Attorney, presented a letter and concept site plan for the Bonnell Tavern property. Mr. Bischoff requested the Clerk to forward the letter and map to the Union Township Historical Committee for their comments.

Mr. Mazza made a motion for the Union Township Historical Preservation Committee to evaluate the Bonnell Concept Site Plan. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

– Dan Van Fossen, Fire Chief, Pattenburg Fire Co. Old fire truck stopped pumping and repair will cost \$10,000. The Fire Co. needs a commitment from the Committee before the new truck arrives. The Fire Co. is in a bind financially. Mr. Bischoff said the Committee will look at it.

PUBLIC COMMENTS - None**REPORTS RECEIVED**

- a. Road Dept - Weeks Ending 04/30/10; 5/09/10. Mr. Mazza stated that the Milligan Farm and all grass mowed. Mr. Bischoff noted on the report that there is a leak in the municipal building roof around the eaves and we need outside help. Mr. Mazza will handle.
- b. UTEC – Agenda – May 11, 2010
Draft Minutes – April 13, 2010

OUT OF AGENDA ORDER

REPORTS

a. Engineer’s Report – as submitted on 5/15/10

- St. Catherine’s Church Parking Lot – started on project.
- Perryville Road Guiderail Replacement – guiderail is ordered.
- Gano Road Drainage Issue – Problem and solutions summarized in written report. Discussion of costs.

The following introduced for adoption:

NEW ORDINANCES – 1st reading

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 19th day of May, 2010. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 16th, 2010 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Hampton, N. J., at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2010-4

AN ORDINANCE APPROPRIATING THE SUM OF \$4,000.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, N. J., FOR THE PURCHASE OF SUPPLIES FOR THE IMPROVEMENT TO GANO ROAD

WHEREAS, there is currently within the 2010 Capital Fund of the Township of Union, County of Hunterdon, State of New Jersey, an item entitled Capital Improvement Fund; and

WHEREAS, there is in this fund at least \$4,000.00; and

WHEREAS, the Township Committee of the Township of Union has deemed it necessary in order to improve drainage conditions on the Gano Road Cul-de-sac;

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

SECTION 1. There is hereby appropriated from the Capital Improvement Fund of the 2010 General Capital Fund the sum of \$4,000.00 as follows:

Purchase of Supplies for Drainage Improvements to Gano Road	\$4,000.00
Total	\$4,000.00

SECTION 2. All Ordinances or parts of Ordinances which are inconsistent with the terms of the Ordinance be and the same are hereby repealed to the extent of their inconsistency;

SECTION 3. There is no debt incurred by this ordinance.

SECTION 4. This Ordinance shall take effect after proper passage and publication in accordance with law.

Mrs. Dziubek made a motion to adopt the above Ordinance. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Engineer's Report – as submitted on 5/15/10 - continued

- Tax Maps. Still in progress.
- Perryville Road State Aid Grant – Needs to reduce scope of project to match the reduced amount of the grant.
- Look Out Point – Toll Bros Development. Begun inspection and preparation and punch list of corrective work.
- Cooks Cross Road/County Rt 579 drainage problem. Needs to talk with Road Foreman.
- Van Syckles Road. Talk to John Glynn at the County about the bridge.

At 7:50 p.m. Bob Clerico left the meeting.

Mayoral Appointment:

I, William Bischoff, Deputy Mayor, appoint Magnus Gustafsson to take the place of Heidi Maroney on the Recreation Committee, effective immediately.

RETURN TO AGENDA ORDER

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Mazza mentioned the following correspondence: None

Mr. Haynes mentioned the following correspondence: None

Mrs. Dziubek mentioned the following correspondence:

- Governor Signs S-82/A-437, Eliminate Time of Decision. Eliminates the application of the time of decision rule by municipalities in land use applications. Mr. Bischoff requested the Clerk to forward the information to the UT Planning Board Attorney who should consult with Mr. Hintz concerning the impact of the bill on the Township.
- Announcement of 2010 Sustainable Jersey Small Grants Program. Grants available to municipalities to help local governments make progress toward a sustainable future in general, and specifically in the Sustainable Jersey certification. Give a copy to UTEC.
- NJDEP Green Acres Program for land preservation and park development projects. Forwarded to Stewardship and Open Space Committee.
- 2009 Audit Report of UT Municipal Court. How recommendations should be dealt with in light of our contract. The report forwarded to Lynn Lorenz, Court Administrator, for informational purposes and corrective action.
- COAH 3rd Round Cost Survey. Forward the request for information to Mr. Balzano, Mr. Koenig and Ms. Lonergan with a note to take appropriate action.

Mr. Bischoff mentioned the following correspondence:

- Proposed State Budget Reduces Ambulance Reimbursement. At Mr. Bischoff's request a copy to be sent to the Pattenburg Rescue Squad.
- Governor Christie's Affordable Housing Announcement.
- Resolution Establishing 100% as the Ratio of Assessed to True Value of Real Property to Be Used in HC. Not an issue for the Township.

PUBLIC HEARING

**ORDINANCE #2010-1
CALENDAR YEAR 2010
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

Mrs. Dziubek made a motion to open the public hearing. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Hearing no comments from the public, Mrs. Dziubek made a motion to close the public hearing. Mr. Mazza seconded. Motion carried by unanimous favorable roll call vote.

Mrs. Dziubek made a motion to adopt the above Ordinance on 2nd and final reading. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

**ORDINANCE #2010-2
AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND
SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE
TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2010**

Mrs. Dziubek made a motion to open the public hearing. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Hearing no comments from the public, Mrs. Dziubek made a motion to close the public hearing. Mr. Bischoff seconded. Motion carried by unanimous favorable roll call vote.

Mrs. Dziubek made a motion to adopt the above Ordinance on 2nd and final reading. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

**ORDINANCE #2010-3
AN ORDINANCE APPROPRIATING THE SUM OF \$7,000.00 CURRENTLY LOCATED WITHIN THE
CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE
TOWNSHIP OF UNION, HUNTERDON COUNTY, N.J.
FOR THE PURCHASE OF A NEW SERVER/COMPUTER SYSTEM**

Mrs. Dziubek made a motion to open the public hearing. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Hearing no public comments, Mrs. Dziubek made a motion to close the public hearing. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Mrs. Dziubek made a motion to adopt the above Ordinance on 2nd and final reading. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mrs. Dziubek, Mr. Mazza. Motion carried.

**RESOLUTION #2010-81
TOWNSHIP OF UNION
2010 MUNICIPAL BUDGET**

Mrs. Dziubek made a motion to open the public hearing on Resolution #2010-81 Township of Union 2010 Municipal Budget. Mr. Mazza seconded. Motion carried by unanimous favorable roll call vote.

No public comments.

Comments from the Committee. The increase in the Township budget is 1.4 cents. The fire company was reduced by 10% from 2009.

Hearing no public comments and no further comments from the Committee, Mrs. Dziubek made a motion to close the public hearing. Mr. Mazza seconded. Motion carried by unanimous favorable roll call vote.

Mrs. Dziubek made a motion to adopt the above resolution on 2nd and final reading. Mr. Haynes seconded. Vote: Ayes: - Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Nays: Mr. Haynes. Motion carried.

OLD BUSINESS

NEW BUSINESS

a. The following resolution was introduced for adoption:

Mr. Bischoff reviewed the Tewksbury resolution.

RESOLUTION #88

A RESOLUTION CERTIFYING THE TAX LEVY FOR THE NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT FOR THE 2010-11 YEAR

WHEREAS, the proposed school budget general fund tax levy of the Board of Education of the North Hunterdon-Voorhees Regional High School District, County of Hunterdon, State of New Jersey, in the amount of \$46,660,801, was defeated by the voters at the annual election on April 20, 2010; and

WHEREAS, the Board of Education of the school district delivered the rejected proposed budget to the Township of Union as required by law; and

WHEREAS, the governing body of the Township of Union has consulted with the Board of Education and has reviewed the school budget and desires to certify the amount necessary to be appropriated.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that certain revisions be made to the 2010-2011 Budget of the Board of Education of the North Hunterdon-Voorhees Regional High School District as follows:

12-000-400-450	Construction Services	\$ 107,000
11-000-230-330	Other Professional Services	\$ 65,000

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12-000-400-390	Professional Services	\$ 6,000
11-140-100-101	Salaries of Teachers	\$ 55,000
11-213-101-101	Salaries of Teachers	\$ 85,905
11-000-252-104	Salaries of Computer Staff	\$ 60,000
11-XXX-XXX-270	Health Benefits	\$ 27,095
		\$ 406,000

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Union certifies the tax levy of \$46,254,801 for the North Hunterdon-Voorhees Regional High School District. This represents a tax levy reduction of \$406,000 from the specified line items as listed above.

It is hereby certified that the budget is sufficient to provide a thorough and efficient education for the students of North Hunterdon-Voorhees Regional High School District.

Mrs. Dziubek made a motion to adopt the above resolution with the \$406,000 reduction as negotiated and discussed at the Joint Municipalities Budget Meeting. Mr. Mazza seconded. Vote: Ayes – Mr. Haynes. Nays: - Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion defeated.

b. The following resolution was introduced for adoption:

RESOLUTION #2010-89

Certifying the Tax Levy for the North Hunterdon-Voorhees Regional High School District for the 2010-11 Year

WHEREAS, the proposed school budget general fund tax levy of the Board of Education of the North Hunterdon-Voorhees Regional High School District, County of Hunterdon, State of New Jersey, in the amount of \$46,660,801, was defeated by the voters at the annual election on April 20, 2010; and

WHEREAS, the Board of Education of the school district delivered the rejected proposed budget to the Union Township Municipal Clerk as required by law; and

WHEREAS, the Township Committee has consulted with the Board of Education and has reviewed the school budget and desires to certify the amount necessary to be appropriated;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that certain revisions be made to the 2010-2011 Budget of the Board of Education of the North Hunterdon-Voorhees Regional High School District as follows:

<i>Salary & Wages</i>	<i>District-wide freeze at 2009/2010 Rate</i>	\$806,572
12-000-400-450	Construction Services	\$107,000
11-000-230-330	Other Professional Services	\$ 65,000
12-000-400-390	Professional Services	\$ 6,000
11-140-100-101	Salaries of Teachers	\$ 55,000
11-213-101-101	Salaries of Teachers	\$ 85,905
11-000-252-104	Salaries of Computer Staff	\$ 60,000
11-XXX-XXX-270	Health Benefits	\$ 27,095
		\$1,212,572

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That the Township Committee of the Township of Union certifies the tax levy of **\$45,448,229** for the North Hunterdon-Voorhees Regional High School District. This represents a tax levy reduction of **\$1,212,572** from the specified line items as listed above.

It is hereby certified that the budget is sufficient to provide a thorough and efficient education for the students of North Hunterdon-Voorhees Regional High School District.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Mazza made a motion to adopt Resolution #2010-89 Certifying the Tax Levy for the North Hunterdon-Voorhees Regional High School District For the 2010-11 Year in the amount of \$1,212,572 total with the same itemized reductions as set forth in Tewksbury Township Resolution # 2010 -57 dated May 17, 2010. Mrs. Dziubek seconded. Vote: Ayes – Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Nays: - Mr. Haynes. Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION #2010-90
TOWNSHIP OF UNION, HUNTERDON COUNTY**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year **2009** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Haynes seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

d. The following resolution was introduced for adoption:

**RESOLUTION #2010-91
UNION TOWNSHIP; HUNTERDON COUNTY
Corrective Action Plan**

WHEREAS, the Annual Audit Report for the year 2009, as prepared by the Township’s Auditor, Suplee, Clooney & Company, contained “General Comments” and “Recommendations” regarding the financial practices of the Township of Union; and

WHEREAS, the Chief Finance Officer has prepared a Corrective Action Plan to address all issues raised by the Auditor and submitted said Plan for approval by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of The Township of Union, in the County of Hunterdon and State of New Jersey that the Corrective Action Plan prepared by the Chief Finance Officer with regard to the 2009 Audit is hereby approved and adopted.

Mr. Mazza made a motion to approve the above resolution and the Corrective Action Plan. Mr. Haynes seconded.

Discussion of the Audit Corrective Action Plan.

Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

REPORTS

Engineer’s Report – Done earlier in meeting.

Attorney’s Report – Mr. Jost reported the following:

- The Attorney provided Union Station Associates with a draft of the Developer’s Agreement to use in negotiations with a prospective purchaser. Attorney requested a “conceptual approval of the Developer’s Agreement” for 30 days after signing.

Atty. Jost asked the following motion be approved:

Mr. Mazza made a motion to conceptual approval of the Developer’s Agreement effective for 30 days after signing. Mrs. Dziubek seconded. Motion carried by unanimous favorable roll call vote.

- Paige DiRoberto contacted the Attorney concerning horse jumps at Finn Road Park. The Attorney stated that there are concerns about non-trail association people utilizing the park. The Attorney will set up an appropriate meeting with the necessary participants as well as Chris Tarricone, the Township’s insurance agent.

Committee Report

Mr. Haynes reported the following: None

Mr. Mazza reported the following:

- Discussion for a new mower.

Mr. Mazza made a motion to authorize the CFO to get informal quotations for a new mower that will be a zero-turn mower and according to specifications provided to her by the Road Foreman. Mr. Haynes seconded. Vote: Ayes - Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

- Hiring of temporary position at the park to mow. Mr. Tarricone says the person must be 18 years old to operate power equipment. The Attorney has a call to the State to check information.

Mrs. Dziubek reported the following:

- Personnel seems to be going well.
- The Stewardship Committee had four interested parties in the RFP for the Hoffman House.

Mr. Bischoff reported the following:

- Have not heard from Court about their personnel issues. Unable to reach the Court Administrator by phone. Will try again. AOC Audit indicated that more help needed. He will follow up.
- The quotes for the day “Those who trade liberty for security have neither.” John Adams. “Guns have only two enemies, rust and politicians.” Anonymous.
- Talked to Planning Board Attorney Mark Anderson with regard to Pilot and the water situation. He provided a letter that states Pilot is over-using their water. Upon receipt of a copy of the letter, the Planning Board will take further action.

Clerk’s Report - None

PUBLIC COMMENTS - None

PAYMENT OF THE BILLS

Mr. Haynes moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof. Mrs. Dziubek seconded. Vote: Ayes - Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Mr. Mazza had an item for Executive Session – contract negotiations

EXECUTIVE SESSION – the following resolution introduced for adoption:

RESOLUTION 2009-92**Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on May 19, 2010 at 8:50 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Mazza seconded. Vote – Ayes: Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion Carried.

At 8:55 p.m., Mr. Mazza made a motion to come out of the Executive Session. Mr. Haynes seconded. Vote – Ayes: Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

Attorney Jost received a Notice of Bankruptcy for US Concrete. He requested permission to forward the notice to Attorney Andre Kydala for review.

Mr. Mazza made a motion to authorize Attorney Jost to forward Notice of Bankruptcy to Attorney Andre Kydala for review. Mrs. Dziubek seconded. Vote: Ayes – Mr. Haynes, Mr. Bischoff, Mr. Mazza, Mrs. Dziubek. Motion carried.

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Mazza made a motion to adjourn. Mrs. Dziubek seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 8:56 pm.

Respectfully submitted,

by Pat Essig

Administrative Assistant