

*MINUTES OF A SPECIAL MEETING - BUDGET WORKSHOP January 18, 2012*

**1. CALL TO ORDER**

Mayor Bischoff opened the meeting at 6:00 p.m.

**2. FLAG SALUTE**

- 3. ROLL CALL** - Present: Matt Severino – arrived at 6:19 pm, Frank Mazza, Bruce Hirt, Michele McBride, William Bischoff.  
Grace Brennan, CFO and Ella M. Ruta, Township Clerk, were also present.

Sunshine Law Announcement – I would like to announce and have placed in the Minutes that adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and Courier News; and by posting such notice on the bulletin board in the Municipal Building and by filing a copy of the notice with the Township Clerk.

**4. PURPOSE OF THE MEETING**

- a. Discussion of 2012 Municipal Budget
- CFO Brennan presented the Committee with copies of 1<sup>st</sup> draft of 2012 appropriation budget. She stated that the budget reflects all fixed cost to the Township and most figures were copied from last year’s budget. Some numbers were adjusted where appropriate and the rest is up to discussion and Committee recommendations. Mayor Bischoff announced that it should be the Committee’s objective to maintain the current level of taxation if at all possible. There are also the constraints of the 2% tax levy that cannot be violated he added. The Committee then examined the budget line by line. CFO Brennan answered Committee questions with respect to the 2012 budget.

**5. PUBLIC COMMENTS** – None

- 6. ADJOURNMENT** – There being no further business to come before the Township Committee at this time, Mr. Severino made a motion to adjourn. Ms. McBride seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 7:06 PM

Respectfully submitted,

Ella Malecki Ruta, RMC  
Municipal Clerk