

1. CALL TO ORDER

Mayor McBride called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by the Annual Notice; posted on Union Township website, published in the Hunterdon County Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino		X
Mr. Mazza	X	
Mr. Hirt		X
Ms. McBride	X	
Mr. Bischoff	X	

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of February 20, 2013
- b. Regular and Executive Session Minutes of March 6, 2013

Mr. Bischoff made corrections on p. 9 of the Regular Minutes: Mr. Bischoff reported the following section replace "Senator" to Assemblyman DeMaio.

- c. Special Budget Meeting of March 6, 2013

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza		X	X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried with correction.

6. VISITORS

- a. Cynthia Yard, County Administrator – Hunterdon County 300th birthday celebration.

7. REPORTS RECEIVED

- a. Dept. of Roads & Facilities- Week Ending 3/01/13; 3/08/13. Thanked the DR&F Foreman for the estimate of litter picked up.
- b. UT Municipal Court – February 2013
- c. Zoning Office – Jan/Feb 2013
- d. Engineer's Report

- Race St. Project – Sent easement documents to Mr. Cozze who will have his attorney review. Might be eligible for federal funds through Hurricane Sandy.
- Tax map update. Assessor is gathering information of transactions since last update for evaluation.
- Discussion of adding an equipment storage shed to Finn Road Park.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Bischoff reported the following correspondence:

- NJ SADC Re: Farmland Preservation Offer Letter Block 12, Lot 1.01. Clerk to forward copy of the letter to the Chairman of Agricultural Committee Mr. Stiger.

Frank Mazza reported the following correspondence:

- JCP&L – Re: Notice of Proposed Rate Increases.

Ms. McBride reported the following correspondence:

- Mayor’s Advisory – Re: S-2364, Early Voting Bill. The Committee agreed to present the following resolution for adoption:

Township of Union
Hunterdon County
New Jersey

**RESOLUTION #2013-49
Opposing S2364/A3553**

WHEREAS, Senate Bill S-2364 and Assembly Bill A3553 propose to create a system of early voting in the State of New Jersey; and

WHEREAS, the goal of accommodating voters in pursuit of greater participation in the democratic process is a worthy goal; and

WHEREAS, these bills would in reality increase workloads, add more costs to the election process, and ultimately serve to confuse voters more than it would accommodate their needs; and

WHEREAS, these bills would require for each primary and general election a public facility, except a public school, located in each municipality in an area of a high concentration of population to be open and available to registered voters starting 15 days before an election for early polling, possibly conflicting with if not pushing out other important uses for these buildings, causing inconvenience to residents; and

WHEREAS, these bills require retraining of poll workers and dramatically increased hours, as well as chain of custody requirements to protect the voting process, despite the fact that recruiting and training polls workers is already a difficult process; and

WHEREAS, these bills would increase costs to municipalities, including overtime pay for workers; and

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WHEREAS, although these bills allow municipalities to request reimbursement for extra costs and provide an appropriation, the appropriation does not outline a specific amount nor dedicated funding, only that which the State Treasurer and the Director of the Division of Budget and Accounting deem necessary, and they do not outline the procedure for a municipality whose reimbursement request is denied; and

WHEREAS, the opportunity for “Early Voting” already exists in the State of New Jersey through the Vote by Mail ballot process.

NOW, THEREFORE, BE IT RESOLVED that governing body of the Township of Union in the County of Hunterdon does hereby oppose S2364 and A3553; and

BE IT FURTHER RESOLVED, the governing body of the Township of Union does hereby call upon its representatives in the State Legislature to oppose the adoption of this bill; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Office of the Governor, Senate President Sweeney, Senators Gill and Whelan, sponsors of S2364, Speaker Oliver, Assemblymen Wisniewski, Diegnan, Benson, Conaway, and Coughlin, sponsors of A3553, our State Senator and Assembly representatives, the County Board of Elections, and the New Jersey League of Municipalities.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza		X	X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion Carried

- HC Engineer’s Office – Re: Reconstruction of HC Culvert U-18, Race Street. We have a full set of plans. Mrs. Lingelbach, President of the Historical Society, to put together the sign text for a special plaque that will be put on the bridge.
- Mayor’s Advisory – Re: A-2753 Advances to Assembly Floor Would Require payment of Energy Taxes Directly to Municipal Government.

7:20 p.m. Mr. Clerico left the meeting

- 9. PUBLIC COMMENTS
- 10. PUBLIC HEARING - None
- 11. OLD BUSINESS
- 12. NEW ORDINANCE – 1ST READING

**ORDINANCE 2013-2
AN ORDINANCE AMENDING THE CODE OF THE
TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY,
REGARDING VARIOUS FEES AND COSTS**

Tabled for next meeting.

- 13. NEW BUSINESS

a. Following Resolution introduced for adoption:

**RESOLUTION 2013-50
UNION TOWNSHIP, HUNTERDON COUNTY
2013 TEMPORARY BUDGET**

WHEREAS, the 2013 budget has not been introduced or finally adopted, and an emergent condition has arisen with respect to the 2009 temporary budget and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2013 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$462,146.04

NOW, THEREFORE BE IT RESOLVED that in accordance with the provisions of N.J.S. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the temporary budget 2013 in the amount of \$462,146.04
2. That said emergency temporary appropriation will be provided for in the 2013 budget.
3. That an emergency temporary appropriation be and the same is hereby made for the capital improvement purchase in the amount of \$98,500.00 and that said emergency appropriation will be provided for in the 2013 capital improvement budget.

EMERGENCY TEMPORARY APPROPRIATIONS 2013

	SALARIES	OTHER EXPENSES
General Administration		\$ 7,500.00
Mayor & Township Committee	\$ 6,750.00	
Municipal Clerk	\$ 15,000.00	
Finance Administration	\$ 10,000.00	
Audit Services		
Computerized Data Processing		\$ 3,000.00
Revenue Admin. Tax Collection	\$ 3,750.00	
Assessment of Taxes	\$ 7,250.00	
Legal Services	\$ -	\$ 33,321.04
Engineering Services		\$ 5,000.00
Planning Board	\$ 5,000.00	\$ -
Zoning Board of Adjustment	\$ 2,875.00	\$ -
Unemployment Insurance		
Liability Insurance		\$ 30,000.00
Worker Compensation Insurance		\$ 20,000.00
Employee Group Insurance		\$ 30,000.00
Office of Emergency Management	\$ 2,000.00	\$ 500.00
911 Coordinator	\$ 500.00	
Aid to Volunteer Fire Companies		
Aid to Volunteer Fire Companies Adj.		
Contribution to First Aid Org.		
Fire Hydrant Service		\$ 2,500.00
Streets & Roads	\$ 60,000.00	\$ 60,000.00
Solid Waste Collection	\$ 3,000.00	\$ 10,000.00

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Sewer Rent Charges		\$ 30,000.00
Buildings and Grounds		\$ 10,000.00
Public Health Services		\$ -
Environmental Health Services	\$ -	
Animal Control Services	\$ 2,000.00	
Contribution to Social Services		\$ 2,000.00
Recreation Services & Programs		\$ 12,000.00
Maintenance of Parks		\$ 5,000.00
Celebration of Public Events		
Electricity		\$ 5,000.00
Street Lighting		\$ 6,000.00
Telephone		\$ 4,000.00
Fuel Oil		\$ 500.00
Gasoline Diesel Fuel		\$ 7,500.00
Municipal Court		\$ 33,000.00
LOSAP		\$ 7,200.00
Social Security	\$ -	\$ 20,000.00
Total	\$118,125.00	\$ 344,021.04
Total Temporary Budget 2008		\$462,146.04

Capital Improvements		
PURCHASE OF 0 TURN MOWER		\$ 13,500.00
PURCHASE OF BACK HOE		\$ 85,000.00
TOTAL APPROP FOR CAPITAL IMPROVEMENTS		\$ 98,500.00

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza	X		X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff		X	X			

Motion carried

b. Following Resolution introduced for adoption:

RESOLUTION #2013-51

Approving Membership to Somerset Co-Op Pricing System

WHEREAS, the Township of Union, Hunterdon County desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective March 20, 2013, and, that such membership shall be for the period ending December 31, 2013, and each renewal, thereafter of the system, unless the Township of Union, Hunterdon County elects to formally withdraw from the system;

Now, therefore, be it resolved, that the Township of Union Mayor Michele McBride and Finance Officer Grace Brennan are hereby authorized to execute the attached agreement for such membership.

Dated:

By:

Michele McBride

Attest:

Ella M. Ruta, Municipal Clerk

Mayor

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza	X		X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff		X	X			

Motion carried

c. Following Resolution introduced for adoption:

**RESOLUTION #2013- 52
TOWNSHIP OF UNION, HUNTERDON COUNTY**

RELAY FOR LIFE OF HUNTERDON PROCLAMATION

WHEREAS, Relay for Life is the signature activity of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease, and empowers individuals and communities to come together to recognize and fight back against cancer; and

WHEREAS, the funds raised during Relay for Life of Hunterdon supports the American Cancer Society’s mission of saving lives and creating a world with less cancer and more birthdays – by helping our citizens stay well, by helping our citizens receive the best treatment for cancer, by supporting the search for cures for cancer; and

WHEREAS, Relay for Life helped fund more than \$150 million in cancer research last year;

NOW, THEREFORE, BE IT RESOLVED that I, Michele McBride, Mayor of the Township of Union, do hereby proclaim June 14th and 15th of 2013 as,

“RELAY FOR LIFE OF HUNTERDON COUNTY DAYS”

In our community and hereby encourage our citizens to participate in the Relay For Life event at Hunterdon Central High School on June 14th and 15th 2013

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza	X		X			
Mr. Hirt						X
Ms. McBride			X			
Mr. Bischoff		X	X			

Motion carried

7:25 Mr. Hirt joined the meeting

- d. **Motion to Approve:** Request by Tim Strand for the Mayor to sign a letter to DOT; no objection for flying hot air balloons.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried upon Attorney review, insurance certificate naming Union Township as additional insured.

- e. **Motion to Approve:** Authorizing the Mayor to sign Lease Agreement with Delaware Valley Septic to rent Portable Restrooms for Finn Road Park. Tabled.
- f. **Discussion:** 2013 Union Township Community Day. Community Day Committee: Bruce Hirt, Grace Brennan, Dan Van Fossen, Lisa Coster. Step one will be to contact the Hunterdon Hills Playhouse for their interest. PTA Finn Rd Run in the morning and then come over to Hunterdon Hills for the afternoon.
- g. **Discussion:** Ordinance regarding raising chickens on residential property. Discussion and the Attorney will prepare Ordinance for next meeting.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

14. REPORTS

a. Attorney’s Report

- Working on updating the Personnel Manual. I will send it out this week for Committee review. Attorney suggested a meeting of select employees to review the changes and answer questions. Clerk will organize the meeting.
- Clinton Truck Stop and Louise’s Diner meeting with representatives of Lehigh Gas regarding letter we sent requesting changes.
- Country Acres foreclosed property. Unable to make contact with Attorney for the bank.
- Mr. Hirt - the Bonnell Tavern building is on Union Township property.

b. Mayor’s Report

- Attended Clinton ShopRite Celebration on March 2nd. ShopRite was number one of 250 ShopRites in six states for raising the most money to give to local food banks.
- Met with V.J. DiRoberto and Don Church, UTEC Chair, on March 9th to look at selections for the stream cleanup we do each year. Two locations, this year one at Race St. and second location will be at Charlestown Rd. at the hunter’s parking lot on April 18th.

- Met with Jake Porter and Jack Hara, Recreation Committee Chair, on March 9th to review the new exercise equipment at Finn Rd. Park. A nice addition to the park. Jake did that as an Eagle Scout project.
- Met with staff at Quakertown Fire Dept. on March 9th and toured the facility.
- On March 10th the Historical Society had their Tavern Tour. It went extremely well and the event raised funds for the Historical Society.
- UTEC had a meeting last Tuesday with Dr. Souza and associates from Princeton Hydro as special guests. They talked about a list of projects that the Township might want to pursue for 319 Grant funding. The Mayor gave an overview of five possible projects.
- Spoke with Paul Dando of Jehovah Witnesses today about parking lot lease. The Elders have approved. Another level of approval required.
- Mike Mathews has signed off on the farm lease. We have a copy and it will be on the next Township Committee agenda.
- At our last meeting, we agreed to review zoning for open space parcels in the Township. Asked Carl Hintz our planner to review and He has developed an overlay map for review and would like to meet with us Wednesday, March 27th at 3:00 p.m. Asked if Mr. Bischoff could be available for that meeting.
- We emailed the Highlands Council Associate Director Margaret Nordstrom as a follow up to the meeting that we had on March 5th. We asked them to provide us with three different documents that we think will help us make our decision as to whether we want to do full plan conformance with the Highlands.
- We submitted a letter and contract to Clinton Township regarding shared services parking enforcement.
- Tom Cannan, OEM Coordinator, reported on DEP and wood chip management.

OUT OF AGENDA ORDER

VISITORS

Marcia Karrow and Cynthia Yard, County Administrator – Hunterdon County 300th birthday celebration. Ms. Karrow gave an overview of the planning process, proposed events and fundraising efforts.

RETURN TO AGENDA ORDER

b. Mayor's Report

- Tom Cannan and I met with Pilot Manager Dave Justice last week to review the notification procedures for diesel spills. He now completely understands what his manual says about whom he is supposed to contact and he will be doing it correctly in the future.

c. Committee Report

Mr. Hirt reported the following:

- Estimates for the re-doing of the front sidewalk were distributed. The Mayor inquired whether we want to do the entire job or the slate only. Mr. Hirt will ask for quotes to replace both the slate and sidewalk by the next Committee meeting.

Mr. Bischoff reported the following:

- Quote "Coming together is a beginning; keeping together is progress; working together is success." Henry Ford.
- Keeping in contact with Transco representatives regarding improving communication with residents on Patrick Drive while construction of pipelines is in progress.

Mr. Mazza reported the following:

- Asked if the Committee was in favor of demolition of Old Municipal Building/Garage. Briefly discussed. Mr. Mazza will speak with Craig Hermann, DR&F Foreman regarding the issue and report back at the next meeting.
- Talked about scrap metal that could be auctioned off. Committee agreed. Will confirm with Craig Hermann
- Remaining debris (tree stumps) at Finn Park will be removed and/or chipped by April 28, 2013
- Deteriorating shed at the Finn Park will be replaced with one from municipal parking lot.
- Speed sign on Midvale Drive will be put up in first week of April.

d. **Clerk’s Report**

15. PUBLIC COMMENTS - No comments

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date with the exception of P.O. 25325 be paid and that all checks listed hereinafter be issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						X
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

17. EXECUTIVE SESSION - None

18. ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn the meeting at 8:54 p.m. Mr, Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Respectfully submitted,

Ella M. Ruta, Municipal Clerk

Michele McBride, Mayor

Prepared by: Patricia Essig, Deputy Clerk