

**1. CALL TO ORDER**

Mayor McBride called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by the Annual Notice; posted on Union Township website, published in the Hunterdon County Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Mazza	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff	X	

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular Meeting Minutes of March 20, 2013
- b. Special Budget Meeting of March 20, 2013

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino					X	
Mr. Mazza		X	X			
Mr. Hirt					X	
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried

**6. VISITORS**

**7. REPORTS RECEIVED**

- a. Dept. of Roads & Facilities- Week Ending 3/22/13; 3/29/13. The Mayor mentioned the great job that they did over at the Milligan barns.
- b. Zoning Office – March 2013
- c. OEM Report submitted. Mayor inquired if all FEMA applications were filed.
- d. Engineer's Report - None

**8. CORRESPONDENCE / WRITTEN COMMUNICATIONS**

Frank Mazza reported the following correspondence: None

Mr. Bischoff reported the following correspondence:

- Mayor's Advisory Re: A-3764, Snow Removal Trust Funds, League Resolution 2012-19. Asked CFO if we are taking care of this.

- Asked the CFO to review the Advisory re: Tax Exempt Financing Threatened, and give him comments.
- Alexandria Township – Re: Resolution 2013-035 “Seeking Legislative Support on Abandoned Property Enforcement”. The Attorney will contact the League for their legal opinion on this resolution.
- NJ Dept of Ed – Re: 2013-2014 Municipal Percentage Shares for Tax Levies for Regional School Districts and Districts Merged Pursuant to P.L. 2009, c.78.
- Assemblyman John DiMaio – Re: Thank you letter for adopting UT Resolution #2013-41.
- Town of Clinton – Re: Insufficient Capacity to Supply Water. This would impact our COAH obligation. We need to continue to monitor this.

Mr. Severino reported the following correspondence:

- Mayor’s Advisory – Re: S-2364, Early Voting Bills on Governor’s Desk.

Mr. Hirt reported the following correspondence: None

Ms. McBride reported the following correspondence:

- Mayor’s Advisory – Re: Reminder – Survey on the Impact of Hurricane Sandy. Bischoff agreed to handle the survey.
- NJ DEP – Re: Suspected Hazardous Substance Discharge Notifications.
- Mr. Mazza relayed an incident of resident who has had their cable line cut 4 times by Transco.

**9. PUBLIC COMMENTS - None**

**10. PUBLIC HEARING**

**11. OLD BUSINESS**

**RESOLUTION #2013-53**

**UNION TOWNSHIP, HUNTERDON COUNTY  
AWARDING Seasonal CONTRACT FOR RENTAL OF PORTABLE TOILETS TO BE PLACED AT  
FINN PARK IN UNION TOWNSHIP, NEW JERSEY**

WHEREAS, a proposal was submitted by Delaware Valley Septic to deliver and place portable toilets at the Union Township Finn Road Park for summer season; and

WHEREAS, the proposed monthly charge of \$400.00 includes additional services and as detailed in the contract/proposal document.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, that a contract be awarded to Delaware Valley Septic, Route 173 West, Suite 5, Asbury, New Jersey 08802 at the monthly charge of \$400.00;

BE IT FURTHER RESOLVED, that the acceptance of this bid is contingent upon receipt from the Township Certified Financial Officer of a certification of availability of funds for said contract.

Date: April 3, 2013

CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, as Acting Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2013 to award a contract to Jeff Leaver, under the line item "Capital Ordinance #2012-16".

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, ACFO

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried.

**12. NEW ORDINANCE – 1<sup>ST</sup> READING**

TOWNSHIP OF UNION  
COUNTY OF HUNTERDON

**NOTICE OF INTRODUCTION OF ORDINANCE**

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 3<sup>rd</sup> day of April, 2013. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 1<sup>st</sup> day of May 2013, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Hampton, NJ at which time all interested parties will be heard.

\_\_\_\_\_  
Ella M. Ruta, Municipal Clerk

**CALENDAR YEAR 2013-2  
ORDINANCE TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et.seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 2.0% or the cost of living adjustment of 3.5% over the previous years final appropriations; and,

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations subject to the 2.0% cap and the 3.5% cost of living adjustment when said difference is not appropriated as part of the final budget; and,

WHEREAS, the Township Committee of the Township of Union, County of Hunterdon, hereby determines that this difference in the amount of \$64,448.44 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

**THESE MINUTES HAVE NOT BEEN APPROVED**

**UNION TOWNSHIP**

**TOWNSHIP COMMITTEE**

**MINUTES OF REGULAR MEETING April 3, 2013**

NOW THEREFORE BE IT ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried.

**ORDINANCE 2013-**

**AN ORDINANCE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NJ  
AMENDING THE LAND USE CODE OF THE TOWNSHIP OF UNION REGARDING  
THE KEEPING OF CHICKENS ON RESIDENTIAL PROPERTIES**

Tabled. Ordinances to be forwarded to UT Planning Board for review and recommendation.

**Motion:** Refer the proposed ordinance to Planning Board for recommendations.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried

**13. NEW BUSINESS**

a. Following Resolution introduced for adoption:

**RESOLUTION #2013-54**

**UNION TOWNSHIP, HUNTERDON COUNTY  
Resolution Introducing by Title/Approving the 2013 Municipal Budget**

**WHEREAS**, the Township of Union is holding a meeting on April 3, 2013 for the purpose of introducing the 2013 Municipal Budget and conducting other matters

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union hereby petitions the Director of the Division of Local Government Services that the 2013 Local Municipal Budget be introduced and approved on the April 3, 2013.

**2013 UNION TOWNSHIP BUDGET**

Surplus Anticipated General Revenues	\$ 107,240.58
Total Miscellaneous Revenue	1,496,069.42
Receipts from Delinquent Taxes	275,000.00
Amount to be Raised by Taxes	<u>1,398,939.65</u>
Total General Revenues	<u>\$3,277,249.65</u>
Operation Expenses: Salaries & Wages	\$ 483,410.00
Other Expenses	1,255,941.57
Deferred Charges & Other Appropriations	98,643.00
Capital Improvements	125,000.00
Debt Service	814,255.08
Judgments	0.00
Reserve for Uncollected Taxes	<u>500,000.00</u>
Total Municipal Budget	<u>\$3,277,249.65</u>

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried

Mayor thanked everyone who worked on the budget, especially the CFO, Grace Brennan, and former Mayors, Bischoff, Severino and Mazza. Flat tax rate 20.5 cents per \$100 for Municipal purposes same as last year.

b. Following Resolution introduced for adoption:

**RESOLUTION #2013-55**

**RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Union has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2013 budget year, so now therefore

**BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Union that in accordance with

N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated

By: \_\_\_\_\_  
Chief Financial Officer

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			

Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

c. Following Resolution introduced for adoption:

**TOWNSHIP OF UNION  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #2013-56  
Appointing Judge of Union Township Municipal Court**

**WHEREAS**, the term of the present Judge of the Union Township Municipal Court expires on April 1, 2013; and

**WHEREAS**, the “Interlocal Services Agreement between the Township of Clinton and the Township of Union to Provide for the Sharing of Facilities, Personnel and Resources by the Municipal Courts,” provides that effective upon the expiration of the current term of the Union Township Court Judge on April 1, 2013, the then current Judge of the Clinton Township Municipal Court shall be appointed as the Judge of the Union Township Municipal Court, pursuant to Phase III of said Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that Eric M. Perkins, the current Judge of the Clinton Township Municipal Court be, and is hereby, appointed as the Judge of the Union Township Municipal Court for a term in accordance with law, effective April 1, 2013; and

**BE IT FURTHER RESOLVED** that the salary and benefits, including FICA, PERS contributions, workers compensation insurance and group health insurance of the said newly appointed Judge of the Union Township Municipal Court Eric M. Perkins shall be paid by Clinton Township in accordance with Phase III, Paragraph 6, Page 6 of the above referred to Interlocal Services Agreement; and

**BE IT FURTHER RESOLVED** that effective April 1, 2013, that the facilities, personnel and resources of the Union Township Municipal Court shall be operated and administered in accordance with Phase III of the above referenced Interlocal Services Agreement between the Township of Clinton and Township of Union as to all shared court personnel, as authorized by statute, including Judge(s), Prosecutor(s), Public Defender(s), Court Administrator, Deputy Court Administrator and other clerical personnel, and the compensation of such personnel shall be included in the shared operating expenses as provided in Paragraphs 4, 5, and 6 of Phase III of said Interlocal Services Agreement.

**BE IT FURTHER RESOLVED** that a certified copy of the within resolution shall be forwarded to the Municipal Clerk and to the Administrator of Clinton Township, to the Judge and Court Administrator of the Clinton Township Municipal Court and to the Assignment Judge and the Municipal Division Manager of Vicinage 13 of the Superior Court, who will thereafter, through the Municipal Division Manager, provide a copy to the Administrative Office of the Courts.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt			X			

Ms. McBride			X			
Mr. Bischoff		X	X			

Motion carried

d. Following Resolution introduced for adoption:

**RESOLUTION #2013-57  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

**WHEREAS**, Tax Sale Certificate #2012-003 was issued on October 9<sup>th</sup>, 2012 to US Bank for Crestar Capital LLC in the amount of \$29,823.85 and a premium of \$31,000.00: and

**WHEREAS**, US Bank for Crestar Capital LLC has paid subsequent taxes on the delinquency; and

**WHEREAS**, the lien was redeemed on March 29, 2013, in the amount of \$55,096.04 in accordance with provisions of NJSA54:5-60 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 3rd day of April, 2013, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Treasurer issue a check in the amount of \$55,096.04 and a premium of \$31,000.00 for a total of \$86,096.04 payable to US Bank for Crestar Capital LLC, U.S. Bank Corporate Trust Services, 2 Liberty Place, 50 South 16<sup>th</sup> Street Suite 1950, Philadelphia, PA 19102.
2. That this resolution shall take effect immediately upon adoption.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

e. **Motion to Approve:** Authorizing the Mayor to sign 2013 Milligan Farm – Open Space Agricultural Lease.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

**14. REPORTS**

a. **Attorney’s Report**

- Matters for Executive session, contract negotiations
- Recreation fees. Atty. Jost presented the following resolution for adoption:

**RESOLUTION 2013-58****Adopting Fee Revised Schedule for Use of  
Union Township Recreation Facilities**

**BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that the attached fee schedule is hereby established and approved for the use of Union township Recreation facilities; and

**BE IT FURTHER RESOLVED** that the attached fee schedule shall remain in effect until amended or repealed by this governing body.

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 Ella M. Ruta, Clerk

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 Michele A. McBride, Mayor

**TOWNSHIP OF UNION, HUNTERDON COUNTY  
Recreation Fee Schedule  
Adopted April 3, 2013**

Seasonal Fees – Individual

	<u>Resident</u>	<u>Non-resident</u>
1. Summer Camp	<b>\$50.00</b>	<b>\$60.00</b>
2. Spring Soccer (using uniform from the fall season)	<b>\$35.00</b>	<b>\$45.00</b>
3. Spring Soccer (need uniform for the season)	<b>\$45.00</b>	<b>\$55.00</b>
4. Baseball K-2 <sup>nd</sup> grade (older kids through Community Athletics)	<b>\$50.00</b>	<b>\$60.00</b>
5. Adult Softball	<b>Free</b>	N/A
6. Tennis	<b>\$50.00</b>	N/A
7. Basketball 1 <sup>st</sup> -2 <sup>nd</sup> grade (to be increased)	<b>\$75.00</b>	N/A
8. Basketball 3 <sup>rd</sup> -8 <sup>th</sup> grade	<b>\$85.00</b>	N/A
9. Fall Soccer (Registrations Received before July 31 <sup>st</sup> )	<b>\$65.00</b>	<b>\$75.00</b>
10. Fall Soccer (Registrations Received after July 31 <sup>st</sup> )	<b>\$85.00</b>	<b>\$95.00</b>
11. Field Hockey	<b>\$50.00</b>	<b>\$60.00</b>

**Non-Resident Field Usage Fees\***

- 1. Soccer/Lacrosse/Field Hockey, field per game/practice **\$ 70.00**
- 2. Soccer/Lacrosse/Field Hockey **\$300.00**
- 3. Soccer/Lacrosse/Field Hockey, field per season **\$500.00**
- 4. Baseball/Softball, field per game/practice **\$ 70.00**
- 5. Baseball/Softball, field per week **\$300.00**
- 6. Baseball/Softball, field per season **\$500.00**
- 7. Finn Road Park Pavilion **\$ 50.00**

\*Fees do not include field preparation such as lining and field dragging.

\*Local civic and recreation groups, having 51% or more members/participants who are residents of Union Township, will be entitled to use facilities free of charge. Please provide list of members/participants with names and addresses.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried subject to determination by the Attorney if an Ordinance is required.

- Country Acres property. I reached out to the law firm that represents the mortgage holder. Have not received a response as to why the property has been abandoned.
- Personnel Manual I have sent you some revisions for review. Discussion of some of the updates. Postpone adoption until next meeting.
- Mr. Mazza asked about use of a storage shed at Finn Rd. Park.

**b. Mayor's Report**

- March 27<sup>th</sup> Mr. Bischoff and I met with Mr. Hintz to talk about zoning changes for preserved properties and a few housekeeping issues. Mr. Hintz has put together an overlay map that shows every preserved property that we have in the Township and what its zoning is. Everything is appropriate except for the Milligan Farm zoned for multi-family residential that needs to change. There are a couple of housekeeping issues that we have identified within the Master Plan Land Use Element that need revision by the Planning Board. Some sections of the Master Plan are extremely old and date back to the 90's, they are in effect but obsolete.

**Motion:** To authorize Mr. Hintz amending the zoning map, complete a Master Plan re-examination, and attending up to two Planning Board Meetings at a cap of \$2,000.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff				X		

Motion carried

- Received an update report from Pilot today and will send it to you tomorrow.
- Completed the request for federal assistance for Race St. project and submitted that on March 22<sup>nd</sup> to the National Resource Conservation Service.
- Clinton Township will review our shared services agreement at their April 10<sup>th</sup> meeting for parking enforcement.
- Old municipal building, I think its time to get started and if everyone agrees then I think the first step is our Engineer putting together a specification package for demolition and get asbestos testing quotes. We will need to test if there is asbestos in it prior to demolition.
- **Motion:** To authorize the Mayor to go forward with obtaining asbestos testing quotes.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- Executive Session – personnel

**c. Committee Report**

Mr. Mazza reported the following:

- Illegal dumping at the Finn Road Park has been taken care of. We addressed the park shed and will move on that. On schedule for the chipper to come up on April 15 and start shredding branches and chipping up the stumps. DR&F Foreman says two to three days to have the pile turned into wood chips and start to cart it away. Talk to farmer next door and see how much wood chips he can take, the remainder to Green Cycle.
- Received dumpster from DonJon for the scrap.
- Storage shed (garage) at the old municipal building. Store plows in off season and other large equipment.

Mr. Hirt reported the following:

- I looked at the inside of the shed (garage) at the old municipal building there is no water damage and in great shape. I think for less than \$5,000 it could be fixed up. Mr. Mazza suggested a second look and a decision at the next meeting.

- Two estimates need one more for walkway replacement in front of the building
- Toilet downstairs doesn't work and other problems. With the Committee's agreement, I will fix it and charge the Township for materials. The Attorney suggested that the Township would pay directly for the materials.

**Motion:** To authorize the purchase of necessary materials for the toilet repair and to accept Mr. Hirt's offer of his donation of free labor to fix it.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff		X	X			

Motion carried

- I have noticed that there are many telephone wires hanging down close to the roads. It seems to be that the wires are not properly maintained will contact phone company. Mr. Bischoff offered to assist in this effort.
- The Mayor inquired if a date had been selected for Community Day. No date yet.

Mr. Severino reported the following:

- Fencing work for recycling yard is going to start tomorrow and be complete by Monday. Additional signage is needed for here and at the old site on Main St. and DR&F Foreman will handle that and the removal of the walls in the bins. Met with Mr. Peake who has suggestions to change the traffic pattern from what was originally discussed.
- There is money left in the HVAC upgrades budget and we have enough to replace the last old system we have that serves the old courtroom.

**Motion:** To authorize Mr. Severino to receive quotes to replace the HVAC system in the old courtroom.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried

- I would like to schedule the paper shredding event for a weekend in early June and the shredding company would actually be willing to do that on a Sunday if there are no objections.
- Joe Peake will be attending the County Tonnage Report Meeting on Friday.
- Mr. Bischoff asked if all the tests for MEL were complete.

Mr. Bischoff reported the following:

- Quote "It is amazing that people who think we cannot afford to pay for doctors, hospitals, and medication somehow think that we can afford to pay for doctors, hospitals, medication and a government bureaucracy to administer it." Thomas Sowell.
- I will meet with the Transco construction manager to discuss schedule changes, etc.

d. **Clerk’s Report** - None

**15. PUBLIC COMMENTS**

- Terry Wright, Hunterdon County Democrat. Questions about Milligan Farm leasing and the chicken ordinance.

**16. PAYMENTS OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

**17. EXECUTIVE SESSION**

The following Resolution was introduced:

**RESOLUTION #2013-59**

**Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

**WHEREAS**, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. \_\_\_\_\_ *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. \_\_\_\_\_ *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. \_\_\_\_\_ *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection,

rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program , including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

- 4. \_\_\_\_\_ *Matters Relating to Collective Bargaining Agreements:* Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- 5.   X   *Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- 6.   X   *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- 7.   X   *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.
- 8.   X   *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- 9. \_\_\_\_\_ *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, assembled in public session on April 3, 2013, at 8:34 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Motion to go in – 8:34 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			

**THESE MINUTES HAVE NOT BEEN APPROVED**

**UNION TOWNSHIP**

**TOWNSHIP COMMITTEE**

**MINUTES OF REGULAR MEETING April 3, 2013**

Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Motion to come out – 9:06 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Mr. Hirt stated that property next to Municipal Building is for sale.

**18. ADJOURNMENT** – There being no further business to come before the Township Committee at this time, Mr. Bischoff made a motion to adjourn the meeting at 9:07 p.m. Mr, Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Respectfully submitted,

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Ella M. Ruta, Municipal Clerk

\_\_\_\_\_  
Michele McBride, Mayor

Prepared by: Patricia Essig, Deputy Clerk