

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 1. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by Amended Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

2. FLAG SALUTE

3. ROLL CALL

	Present	Absent
Mr. Severino		X
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff		X
Mr. Mazza	X	

Also present: J.P. Jost, Attorney, Robert Clerico, P.E. CFO Grace Brennan and Ella M. Ruta, Twp. Clerk

4. APPROVAL OF PRIOR MEETING MINUTES

- a. Executive Session Meeting Minutes of May 20, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Hirt		x	x			
Ms. McBride	x		x			
Mr. Bischoff						x
Mr. Mazza			x			

Motion carried

6. VISITORS – not scheduled on the agenda

- a. Jim Petrucci – owner of JJ Petrucci Co. located on Rt. 173 West. Mr. Petrucci said that he had received a notice from the UT Board of Adjustment that a variance application was submitted for the property across the street from his business headquarters. He said he came to the Planning Board/Board of Adjustment meeting to voice his concerns about granting additional uses on the property. Mr. Petrucci said the “Hot Rod Hustle” event held last year was a total disaster in terms of public safety and respect to adjacent property owners. His parking lot was utilized without permission. He said that a letter of concern was sent to the Committee last year and another one this year to the UT Planning Board. No Committee member or the Clerk’s office received the letter. Mr. Petrucci provided copies of said letter to the Township Clerk. Mayor Mazza thanked Mr. Petrucci for bringing his concerns to the Committee’s attention.

7. REPORTS RECEIVED Acknowledged

- a. Road Dept.- Week Ending; 5/15/15; 5/22/15
- b. Zoning Officer – April/May 2015
- c. Engineer’s Report

- As instructed at the last meeting prepared and emailed report of May 29, 2015 on the sight distance at Old Farm Rd. and County Route 625.
- Country Acres Rd. Improvements Project – emailed memo outlining scope of work, the order of roads for improvements and the cost estimate.
Mayor Mazza asked the cost of putting drainage on parts of Perryville Road. Engineer Clerico suggested finding a reason the water stays on the road before placing drainage.

Ms. McBride asked that the following motion be introduced:

To authorize Mr. Clerico to proceed with design aspect of the project as outlined in May 29, 2015 memo to the Township Committee.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Hirt		x	x			
Ms. McBride	x		x			
Mr. Bischoff						x
Mr. Mazza			x			

Motion carried

- Pilot Travel Centers – reported on the striping issue on the newly reconstructed intersection by Pilot Travel Center.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Mazza mentioned the following correspondence:

- NFIP Transformation Task Force Update Information on Sandy Spawned Federal Flood Insurance Claims. OEM Coordinator Roth asked that information be made available on the Township’s website.

9. PUBLIC COMMENTS - none

10. PUBLIC HEARING

11. OLD BUSINESS - None

12. NEW ORDINANCE – 1ST Reading

13. NEW BUSINESS

- a. The following resolution was introduced for adoption:

**RESOLUTION #2015-71
UNION TOWNSHIP; HUNTERDON COUNTY
2015 SALARY RESOLUTION**

WHEREAS, a salary ordinance has been adopted by the Township of Union, Township Committee, indicating salary ranges; and

WHEREAS, the Township Committee has determined the amount that each employee is to be paid for the year 2015 as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

Mayor	\$ 4,800.00
Township Committee	4,500.00
Township Clerk	56,204.50
Deputy Clerk/Deputy Registrar	15,590.25
Registrar	4,503.55
Tax Collector	15,375.00
Deputy Tax Collector	25.00/h
Tax Assessor	25,945.31
Certified Municipal Finance Officer	34,218.20
Personnel Administrator	10,250.00
Payroll Administrator	5,298.31
Accounts Payable Clerk	3,532.20
Emergency Management Coordinator	5,653.90
Deputy Emergency Mgmt. Coordinator	1,200.00
911 Coordinator	0.00

DEPARTMENT OF ROADS AND FACILITIES

Foreman	71,591.86
Public Works Staff No. 1	50,767.68
Public Works Staff No. 2	49,859.23
Public Works Staff No. 3	45,205.58
Public Works Staff No. 4	38,376.00
Full time Temporary Public Works Staff	17.00 p/h
Part Time Snow Plow Staff	30.00 p/h

Part Time/Emergency Employee (By Appointment) 12.50 – 25.00/hr.

LAND USE DEPARTMENT

Zoning Officer	12,384.78
Deputy Zoning Officer	1.00
Planning Bd./Bd. of Adjustment Secretary	20,634.56

MISCELLANEOUS

Recycling Coordinator	10,107.06
Dog & Cat Registrar	5,236.49
Recycling Attendant/Dumpster Attendant	14.36 p/h
Recycling Attendant Helper/Dumpster Attendant Helper	12.04 p/h

MISCELLANEOUS – Travel expenses, training and education expenses, overtime, health and disability insurance, retirement and life insurance, paid holidays, sick pay, leaves of absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be as set forth in the current Union Township Personnel Manual, or in accordance with applicable law.

Date : 6/3/15

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
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Mr. Severino						x
Mr. Hirt		x	x			
Ms. McBride	x		x			
Mr. Bischoff						x
Mr. Mazza			x			

Motion carried

b. **Motion to Approve:** Application for Social Affair Permit – St. Catherine of Sienna Church

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Hirt		x	x			
Ms. McBride	x		x			
Mr. Bischoff						x
Mr. Mazza			x			

Motion carried

c. **Motion to Approve:** Participation under the County’s Contract in Co-op Purchase for 2015-2016 Winter Snow & Ice Control Materials

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						x
Mr. Hirt		x	x			
Ms. McBride	x		x			
Mr. Bischoff						x
Mr. Mazza			x			

Motion carried

14. REPORTS

a. **Attorney’s Report**

- Sent a letter to NJ DOT regarding Tractor-trailer trucks parking on I-78 entries. Also, sent a note to State Trooper Walsh with regard to signage he requested at a previous meeting.
- Detention Basin at Wellington West Development – reported on findings regarding responsibility of cleaning and maintenance of the basin. Atty. Jost will contact Mr. Walchuck, who inquired about the issue at the last Committee meeting.
- Send a letter to Atty. Surenian about retaining Dr. Burchell as an expert witness on determining COAH fair share units.

b. **Committee Report**

Ms. McBride reported the following:

- Fire Departments Response Data – received correct date from the Hunterdon County Communications Dept. Will have data available for the Committee at the next meeting.
- Received an email from Assemblyman Peterson’s office regarding Builders Remedy legislation. Stated that it is very good legislation and would greatly help municipalities in dealing with Builders Remedy. Clerk to copy Planning Board.
- Executive Session item - contract negotiations.

Mr. Hirt reported the following:

- Reported on repairs that were done and future maintenance of AC units at the municipal building.
- DR&F made and placed two “NO TRUCKS” signs on Main Street in Pattenburg. Will be contacting Hunterdon County about additional directional signs for oversized trucks to be placed on Ct. Rt. 614.

c. Mayor’s Report

- Spoke with Mr. Severino and Craig Hermann about remediating the drainage problem at the municipal building. Mayor said that DR&F will do the work. Additional catch basins and piping under the handicapped entrance will be installed. Mr. Hirt and Ms. McBride expressed their concern that doing just that it is not going to address or resolve the issue completely. Mrs. Brennan, CFO asked if this work is part of the Engineer’s Plan to remediate the drainage issue. Mrs. Brennan also asked to be notified when or if the paneling from downstairs meeting chamber is removed, so she can inform all of the employees. . Mr. Hirt agreed to take charge of dealing with issues inside the building.

15. PUBLIC COMMENTS – None

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						
Mr. Hirt	x		x			
Ms. McBride		x	x			
Mr. Bischoff						
Mr. Mazza			x			

Motion carried

17. EXECUTIVE SESSION

The following Resolution introduced for adoption:

**RESOLUTION #2015-72
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.,; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

MINUTES OF REGULAR MEETING June 3, 2015

1. _____ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. _____ Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. _____ Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. _____ Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. _____ Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. _____ Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
8. _____ Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
9. _____ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on June 3, 2015 at 8:33 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

MINUTES OF REGULAR MEETING June 3, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						
Mr. Hirt	x		x			
Ms. McBride		x	x			
Mr. Bischoff						
Mr. Mazza			x			

Motion carried

Motion to come out of Executive Session at about 9:03 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff	X		X			

Motion carried

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Ms. McBride made a motion to adjourn the meeting at 9:04 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Prepared by: Ella M. Ruta, Municipal Clerk

Frank T. Mazza, Mayor