

**1. CALL TO ORDER**

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting provided by the Special Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

**3. FLAG SALUTE**

**4. ROLL CALL**

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff	X	
Mr. Mazza	X	

Also present: J.P. Jost, Attorney, Robert Clerico, P.E. CFO Grace Brennan and Ella M. Ruta, Twp. Clerk

**5. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular and Executive Session Meeting Minutes of April 15, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

**6. VISITORS – none**

**7. REPORTS RECEIVED** Acknowledged

- a. Road Dept. - Week Ending; 4/10/15; 4/17/15; 4/24/15 – Mayor Mazza commended Roads/Facilities Department Foreman Hermann on his excellent performance of those duties.
- b. Engineer’s Report

- Storm Water Annual Report – Filed with the State.
- Stothoff Farm, Finn Road - Spoke with Surveyor Kevin Harris regarding R.O.W. Dedication – Told him 25 foot R-O-W was the standard.
- Road Asset Management Report – Distributed Road Inventory and Pavement Condition Assessment to Committee – Summarized the contents of the Report. Suggested methodology for road improvements. Prioritizing of which roads to repair and related costs were discussed. Messrs. Clerico and Hermann will be evaluating the situation and report to the Committee at an upcoming meeting.

**OUT OF AGENDA ORDER**

**8. PUBLIC COMMENTS**

- Trooper Walsh – Traffic stops have increased. Reported on various unlawful activities in the Township that residents should be aware of. Mayor Mazza commented on traffic congestion near Exit 12. Atty. Jost will prepare a letter to NJDOT requesting “no parking” signs be installed.
- Helena Pettrossian, new property owner at 746 Route 625 – Wanted to build a two-stall horse barn. Committee suggested coming to a Planning Board meeting.

**RETURN TO AGENDA ORDER**

**9. CORRESPONDENCE / WRITTEN COMMUNICATIONS**

Ms. McBride reported the following correspondence:

- NJ Builders Assn. Letter re: Supreme Court COAH Ruling
- Mentioned Regional School Tax Levy Share

Messrs. Bischoff, Hirt and Severino said all correspondence was covered by Ms. McBride.

**10. PUBLIC HEARING**

**ORDINANCE #2015-1  
ORDINANCE TO ESTABLISH 2015 CAP BANK**

Motion to Open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X					
Mr. Hirt						
Ms. McBride		X				
Mr. Bischoff						
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X					
Mr. Hirt						
Ms. McBride						
Mr. Bischoff		X				
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Adopt Ordinance #2015-1 on second and final reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**ORDINANCE #2015-2**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2015 CAPITAL IMPROVEMENTS BY AND IN THE TOWNSHIP OF UNION, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$999,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$949,050 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF**

Motion to Open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X					
Mr. Hirt						
Ms. McBride		X				
Mr. Bischoff						
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X				
Mr. Hirt						
Ms. McBride						
Mr. Bischoff	X					
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Adopt Ordinance #2015-2 on second and final reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**RESOLUTION #2015-53A**

**UNION TOWNSHIP, HUNTERDON COUNTY  
Public Hearing / Adoption of the 2015 Municipal Budget**

Motion to Open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino						
Mr. Hirt						
Ms. McBride		X				
Mr. Bischoff	X					
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Close Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X					

Mr. Hirt						
Ms. McBride						
Mr. Bischoff		X				
Mr. Mazza						

Motion carried by favorable unanimous voice call vote

Motion to Adopt Resolution #2015-53A adopting 2015 Municipal Budget on second and final reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

**11. OLD BUSINESS - None**

**12. NEW ORDINANCE – 1<sup>ST</sup> Reading**

**13. NEW BUSINESS**

- a. **DISCUSSION:** - Road Inventory List – Discussed earlier
- b. **MOTION TO APPROVE** – NJ State Fireman’s Membership Application for Matthew Wunder

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

- c. **Mayoral Appointment** - Mr. Mazza appointed Manuel Fernandez to serve as an alternate member on UT Environmental Commission

**14. CONSENT AGENDA:** All matters listed under the Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent Agenda and will be considered separate.

Items b and c were removed from Consent Agenda

- a. **RESOLUTION #2015-63:** 2015 Property Tax Overpayment Refund – Bl. 28, Lot 20.03

**RESOLUTION #2015-63  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO REFUND OVER PAYMENT OF 2015 TAXES**

**WHEREAS**, the tax collector received an over-payment for property taxes on Block 28 Lot 20.03 (41 Finn Road); and

**WHEREAS**, Thomas and Deborah L Nace, the property owners, have requested a refund of \$978.01

NOW, THEREFORE, BE IT RESOLVED, on the 6<sup>th</sup> day of May, 2015 by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Tax Collector should refund the amount of \$978.01
2. The CFO shall refund \$978.01 to Thomas & Deborah Nace, 41 Finn Road, Hampton, NJ 08827
3. This Resolution shall take effect immediately upon adoption.

b. **RESOLUTION #2015-64**: Escrow Refund to Rose Merle Spunder – Bl. 30, Lot 1.06

**RESOLUTION 2015-64**

**ESCROW REFUND - Road Opening Permit  
Rose Merle Spunder  
15 Cooks Cross Road, Pittstown, NJ 08867  
Block 30 Lot 1.06**

**WHEREAS**, Rose Merle Spunder did post an escrow account for a Road Opening, and

**WHEREAS**, the work and inspections are complete and all invoices have been paid, and

**WHEREAS**, there is a remaining balance of \$392.75 in the escrow account

**NOW, THEREFORE, BE IT RESOLVED** that the balance of this escrow account, in the amount of \$392.75 be refunded to Rose Merle Spunder.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

End of Consent Agenda

c. **MOTION TO APPROVE** – Extending 2015 License for Pattenburg Trailer Park until December 31, 2015

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried–Subject to satisfaction of the items listed in Memo from Ms. McBride to Clerk dated May 1, 2015

- d. **MOTION TO AUTHORIZE THE MAYOR TO SIGN** – Agreement between the Town of Clinton and the Township of Union Regarding Sewer Operation and Maintenance Billings.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

**14. REPORTS**

a. **Attorney’s Report**

- Gyuro Farm Lease – Signed. Other farm leases to be reviewed.
- Red Hills Quarry – Executive Session
- Pilot Travel Centers – Working on scheduling a meeting.
- Land Use Code Amendments – Trying to combine Planning Board Land Use Amendment with the Amended Zoning Permit Fees. Will send to Planning Board for review. Mr. Severino voiced serious concerns about proposed fees. Ms. McBride thought the Committee should confer with DCA.
- Fire Dept. Ordinance – Ms. McBride voiced concerns. Needs revisions

b. **Committee Report**

Ms. McBride reported the following:

- Stream Cleanup – Held April 18, 2015 Very successful. Recognized Mayor Mazza’s involvement.
- Trying to obtain accurate data for 2014 regarding emergency calls to State Institutions.
- Rain Barrel Workshop – June 8, 2015, UTEC sponsored.
- Well Testing Kits distributed May 9, 2015 at Municipal Building
- Lieutenant Frinzi re Walsh commendation letter – Will send to Municipal Clerk for Mayor’s signature.

Mr. Bischoff reported the following:

- Quote: “We constantly hear about how social security is going to run out of money. How come we never hear about welfare running out of money? What’s interesting is the first group worked for their money, but the second didn’t.”
- Union Forge Heritage Association – Letter asking for Union Township financial support.
- COAH Meeting sponsored by Town of Clinton – Attended with Mayor Mazza.
- Met with Beth McManus regarding charges for preparation of 2015 Housing Element and Fair Share Plan.

Mr. Severino reported the following:

- Recycling Area – Recommended installation of additional chain link fencing. Will get quotes for next meeting.
- Municipal Building air conditioning – Explained situation and possible solution. Asked that CFO Brennan contact Company that installed the unit that is not working to see if under warranty.

Mr. Hirt reported the following:

- Old Municipal Building – Spoke with Raritan Valley re damage of property. Said RV restored site. Mr. Hermann, DR&F Foreman, stated that the DR&F did the work.
- Bridge by Foster Wheeler – NJDOT has made temporary repairs.
- Downstairs paneling – Will remove a few panels and assess water infiltration. To be discussed at next meeting.
- Baptist Church/Frontage Road – Signage at that intersection needs to be addressed.
- Main Street Pattenburg/Baptist Church intersection – Signage needed – No left turn for trucks.
- UTEC Newsletter – Would like to know who authors articles. Advised to contact UTEC Chairperson

**c. Mayor’s Report**

- Municipal Building Air Quality – Voiced concern about employees’ health. Requested Mr. Hirt obtain quotes for duct cleaning.

**d. Clerk’s Report**

- Mentioned Terry Wright will no longer be reporting for the Hunterdon County Democrat.
- Fee Ordinance needs update.

**15. PUBLIC COMMENTS – None**

**16. PAYMENTS OF BILLS**

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

**17. EXECUTIVE SESSION – Personnel and Contract Negotiations**

The following Resolution introduced for adoption:

**RESOLUTION #2015-65  
Providing for a Meeting Not Open to the Public in Accordance with the  
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

## MINUTES OF REGULAR MEETING May 6, 2015

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. \_\_\_\_\_ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. \_\_\_\_\_ Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. \_\_\_\_\_ Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. \_\_\_\_\_ Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. \_\_\_\_\_ Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. \_\_\_\_\_ Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
8. \_\_\_\_\_ Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
9. \_\_\_\_\_ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on May 6, 2015 at 8:54 p.m. in the Union Township Municipal Building, 140

Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza	X		X			

Motion carried

Motion to come out of Executive Session at about 9:00 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

**18. ADJOURNMENT**

There being no further business to come before the Township Committee at this time Ms. Mc Bride made a motion to adjourn the meeting at 9:01 p.m. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Prepared by: Grace Kocher, Deputy Clerk

Frank T. Mazza, Mayor