

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. **"Sunshine Law" Announcement**-Adequate notice of this public meeting has been provided by the Annual Notice; posted on Union Township website, published in the Hunterdon County Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE

4. ROLL CALL

	Present	Absent
Mr. Severino	X	
Mr. Hirt	X	
Ms. McBride	X	
Mr. Bischoff	X	
Mr. Mazza	X	

Others present: J.P. Jost, Attorney, Robert Clerico, P.E., and Ella M. Ruta, Municipal Clerk

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular and Executive Session Meeting Minutes of January 20, 2016

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			
Mr. Mazza			X			

6. VISITORS –

- Dan VanFossen, Chief, Pattenburg Volunteer Fire Company (PVFC) - Distributed 2015-year end report and summary of financial status. Mr. VanFossen said PVFC has seven new members and new gear for them is required. He requested \$2,800 toward gear.
- Bob Wisnosky, PVFC Treasurer – Emphasized that revenues have decreased over the years.

7. REPORTS RECEIVED – acknowledged

- a. Road Dept.- Week Ending; 1/15/16; 1/24/16
- b. Engineer’s Report
- Pilot Travel Centers LLC: - Mr. Clerico once again said Pilot is asking for a reduction in bonding. He is waiting to hear from Pilot regarding the bonds.
- Tax Maps – said that updated tax Maps had been submitted and will be revised on regular basis.
- Pilot Travel Centers LLC. – Timing of Signal on Charlestown Road. NJDOT does not feel they have authority to change because of contract issues.

- Bridge on Frontage Rd. by Foster Wheeler – Received response from NJDOT on January 21, 2016 indicating they have a permanent solution. Work to begin in the spring.
- Route 614 (Pattenburg Road) Signage for oversized vehicles – Will follow up with Hunterdon County Representatives.
- Exit 13 Signage – No response regarding letter sent to NJDOT.
- Route 614 Bridge Height Limit Sign – Will follow up with Hunterdon County.
- Perryville Estates, Caccavelli – Response received from Mr. Caccavelli’s Engineer regarding Punch List.

8. CORRESPONDENCE / WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following correspondence:

- Electronics Recycling – A-4763/S-2973 “Electronic Waste Management Act” vetoed by Governor.

PUBLIC COMMENTS

- Dan VanFossen, Chief, (PVFC) – Read letter addressed to the Road Department expressing gratitude for assisting the Fire Company to access multiple residences with emergencies during the recent blizzard.

9. PUBLIC HEARING - None

10. OLD BUSINESS - None

11. NEW ORDINANCE – None

12. NEW BUSINESS

- a. The following resolution was introduced for adoption:

RESOLUTION #2016-40
Appointing Judge of Union Township Municipal Court

WHEREAS, the term of the present Judge of the Union Township Municipal Court expires on April 1, 2016; and

WHEREAS, the “Interlocal Services Agreement between the Township of Clinton and the Township of Union to Provide for the Sharing of Facilities, Personnel and Resources by the Municipal Courts,” dated December 17, 2014, provides that the parties Shared Courts shall continue to share all personnel, as authorized by Statute including Judge(s), Prosecutor(s), Public Defender(s), Court Administrator, Deputy Court Administrator(s) and clerical personnel, and that the staffing of these positions shall be from among the personnel currently employed or appointed and serving Clinton Township, and that Union Township’s portion of the compensation of such personnel shall be included in the payment of Union Township to Clinton Township pursuant to Paragraph 8 of said Interlocal Services Agreement; and

WHEREAS, notwithstanding that Clinton Township and Union Township appoint the same persons as Judge, Court Administrator, Prosecutor, and Public Defender, the jurisdiction of the Municipal Court of each municipality shall be separate and each municipality retains its right of appointment as provided in N.J.S.A. 2B:12-4 (Judge) 2B:24-3 (Public Defender) and 2B:25-4 (Prosecutor) and in applicable case law; and

MINUTES OF REGULAR MEETING February 3, 2016

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that Eric M. Perkins, the current Judge of the Clinton Township and Union Township Municipal Courts be, and is hereby, reappointed as the Judge of the Union Township Municipal Court effective April 1, 2016, for a term in accordance with law, or until the expiration of the above mentioned Interlocal Services Agreement, whichever shall first occur; and

BE IT FURTHER RESOLVED that the salary and benefits, including FICA, PERS contributions, workers compensation insurance and group health insurance of the said re-appointed Judge of the Union Township Municipal Court Eric M. Perkins shall continue to be paid by Clinton Township in accordance with Paragraph 8 of the above referred to Interlocal Services Agreement; and

BE IT FURTHER RESOLVED that a certified copy of the within resolution shall be forwarded to the Municipal Clerk and the Administrator of Clinton Township, to the Judge and Court Administrator of the Clinton Township Municipal Court and to the Assignment Judge and the Municipal Division Manager of Vicinage 13 of the Superior Court, who will thereafter, through the Municipal Division Manager, provide a copy to the Administrative Office of the Courts.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

b. The following resolution was introduced for adoption:

Resolution #2016-41

UNION TOWNSHIP, HUNTERDON COUNTY
2015 RESERVE BUDGET APPROPRIATION TRANSFER(S)

Be it resolved by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2015 Reserve Appropriations, in the following accounts:

TO:	10516520 A	Engineering	\$ 750.00
	10518020 A	Planning Board OE	1,750.00
		TOTAL	\$ 2,500.00

WHEREAS, the following account(s) have sufficient excess funds to meet such demands:

FROM:	10522020A	EMPLOYEE GROUP INSURANCE	\$ 2,500.00
		TOTAL	\$ 2,500.00

BE IT RESOLVED that in accordance with the provisions of R.S. 40A: 4-58 the Chief Financial Officer is hereby authorized to make the transfer(s) required to meet the obligations of Union Township.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

c. The following resolution was introduced for adoption:

**RESOLUTION #2016-42
UNION TOWNSHIP, HUNTERDON COUNTY**

**AUTHORIZING 2016 PROFESSIONAL SERVICE CONTRACT –GEOLOGIST/HYDROGEOLOGIST
CONSULTANT**

Eric DeRicco, Cherry, Weber & Associates

WHEREAS, the Township of Union has a need to acquire hydrogeologic services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, anticipated term of this contract is one year; and

WHEREAS Cherry, Weber & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Cherry, Weber & Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Cherry, Weber & Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Township Chief Financial Officer has certified to the governing body the availability of funds for said contract in a line item entitled Planning Board, OE; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee authorizes the Mayor and the Clerk to enter into a contract with Cherry, Weber & Associates, for hydrogeologic consulting services for 2015 at the hourly rate of \$136.00 (\$133.00); and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a Notice of this action shall be printed once in the official newspaper of this municipality.

Date: February 3, 2016

**CERTIFICATION AS TO AVAILABILITY OF FUNDS
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2016 Temporary/Adopted Budget to award a contract Cherry, Weber & Associates, under the line item "_____".

Date: _____

Grace M. Brennan, CFO

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion carried

- d. **Motion to Appoint:** Municipal Regular or Alternate Member of the County Solid Waste Advisory Council (SWAC)

Mr. Severino stated that he would be contacting Joe Peake, Recycling Coordinator regarding his appointment as Regular Member of SWAC.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			
Mr. Mazza			X			

Motion carried

13. REPORTS

a. **Attorney’s Report**

- Abandoned/Foreclosed Properties – Draft Ordinance prepared- Asked Committee to review for potential adoption at the next Committee meeting.

b. **Committee Reports**

Mr. Hirt reported the following:

- Attended Quakertown Fire Company Dinner
- Garage Roof Repairs – Mentioned Jeff Alte Roofing had made repairs.
- Municipal Building Electrical Outage – Upgrades needed. Mr. Hirt will obtain estimates.

Mr. Severino reported the following:

- Electronic Recycling – Pickup scheduled for Friday February 5, 2016. Spoke with another purveyor; their fees would be more than Newtech Recycling.

Mr. Bischoff reported the following:

Quote: “Coming together is a beginning; keeping together is progress; working together is success.” Henry Ford.

Ms. McBride reported the following:

- Continuing to update Website and preparing Clean Communities Report.

Mayoral Appointments:

Mayor appointed Claudia Rocca as Alternate I member to the Planning Board and James Eschbach as Class IV member to finish Kathleen Corcoran’s unexpired term.

c. Mayor’s Report

- Thanked the Road Department for an outstanding job during the recent blizzard. Salt Shed – Footings to be installed soon.

d. Clerk’s Report

- William Nelson at 14 White Oak Drive would like to extend his thank you and appreciation to UT DR&F crew for a remarkable job they did plowing and cleaning during Jonas snow storm.

15. PUBLIC COMMENTS – None at this time

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff	X		X			
Mr. Mazza			X			

Motion Carried

17. EXECUTIVE SESSION –

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Bischoff made a motion to adjourn the meeting at 7:45 p.m. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Grace Kocher, Deputy Clerk

Frank Mazza, Mayor