

**1. CALL TO ORDER**

Mayor Bischoff opened the meeting at 7:00 p.m.

**“Sunshine Law” Announcement:** Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

**2. FLAG SALUTE**

**3. ROLL CALL**

Present: Mr. Severino, Mr. Mazza, Ms. McBride, Mr. Bischoff

Absent: Mrs, Dziubek

Others Present: J. Peter Jost, Esq., Bob Clerico, Engineer, Alice Ann Pareti, Tax Collector and Ella M. Ruta, Clerk

**4. APPROVAL OF PRIOR MEETING MINUTES**

- a. Regular and Executive Session Meeting Minutes of October 5, 2011.

Corrections to Regular Meeting Minutes:

Mr. Severino corrected his report, page10 first item with replace “one gallon ” with “twenty gallons”; third item add “The County plans to extend Frontage Road from exit 15, which has been opposed by Union Township has apparently been dropped by the Board of Freeholders.”

Ms. McBride’s correction on page 3 correct name to “Van” and added “We are waiting for additional information from Fire Chief Van Fossen, before the Mayor writes a letter to the Developmental Center.” Page 8 addition second line “ Attorney agreed to contact Engineer Clerico for the amount of the Performance Bond.” Page 9 Attorney’s Report add “The Attorney will prepare a draft ordinance regarding false alarms.” Page 10, Ms. McBride’s Report, 4<sup>th</sup> item add “have been installed.”

Mr. Mazza corrected Bruce Hirt’s address to “Springhouse Lane” on page 3.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek						X
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried subject to above corrections.

**5. VISITORS**

- a. Fred Ronecker, Pittstown Road – requested exemption as a total disabled veteran for 2011. Held for Public Comments later in meeting.

**OUT OF AGENDA ORDER**

**Discussion/Approval** – Request for putting barricades in the Brass Castle neighborhood on Halloween

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

Motion: On request putting barricades on the Brass Castle neighborhood on Halloween night between the hours of 6pm-9pm.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X		X			
Mrs. Dziubek						X
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

**RETURN TO AGENDA ORDER**

- b. Bruce Pearson, Ruppels Road – Gave an overview of globalauctionsolutions.com online virtual auction. After discussion, Mr. Severino will provide a list of the Township surplus equipment to Mr. Pearson to evaluate if this is an option.

**6. REPORTS RECEIVED**

- a. Road Dept - Weeks Ending 9/30/11; 10/07/11
- b. Animal Control Officer
- c. Engineer’s Report
  - On Hoffman Park, building demo met with Mr. Jost and made some modifications to the specifications. Tonight I gave Ms. McBride three copies.
  - The dead tree at Brass Castle is down and gone.
  - The property at 78 Race St., I looked at past 1970’s sub-division maps which show a drainage easement which was an open channel. The Zoning Officer found surveys done in the 1990’s which show a pipe. The Township is not responsible for the pipe.
  - Perryville Road punch list items out and a call confirmed that they have removed the netting and stakes.
  - Perryville Estates I reviewed the file and issued a memo to the Committee outlining the history of the bond and construction activity. Before you can return to the developer the performance bond and his cash, the Township has to accept the road and the punch list items addressed. The Engineer will update the punch list and suggested the applicant post a two year maintenance bond.
  - Mr. Severino asked what is involved with certifying a well, specifically the well at Finn Park. The Engineer explained the process of applying for the well permits. The Engineer will look at file and report back to the Committee.
  - Mr. Mazza inquired about the inspection they did on Race St. and the flooding by the Sidney Brook after Hurricane Irene. State declared disaster area, Township filed with FEMA. Indicated there were some other

agencies we could look at. Mr. Mazza suggested that for now, a guardrail be installed. The Engineer will measure and give a cost estimate of the guardrail. Solicit formal quotes

**Motion:** To authorize the Engineer to measure the amount of guardrail needed and solicit informal quotations for the needed length of guardrail and provide for the estimated engineering cost.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- Ms. McBride worked with Zoning Officer this week and it appears we still do not have a tax map for the Lookout Point sub-division or the Jurgensen sub-division and looks like tax maps have not been updated for five years. The Engineer responded that he had spoken with Mr. Vance, Tax Assessor, who advised him that the only tax map not updated was Milligan Farm. Ms. McBride will ask Mr. Vance for the mentioned maps.

**7. CORRESPONDENCE/WRITTEN COMMUNICATIONS**

Ms. McBride mentioned the following correspondence:

- Engineering & Land Planning Assoc, Inc. Re: Public Notification & Application, NJDEP Land Use Regulation Permits (Flood Hazard Area) – 455 County Route 614. Instructed the Clerk copy UTEC.
- Resident Letter re: Proposed Transcontinental Gas Pipeline (Transco). The Mayor responded that he talked with the resident stating what we had done and what we were looking to do. Her request as to what she would really like is the same due process accorded Clinton Township here in Union Township by having a meeting in Union Township and anybody who has a concern about it can come here and express their views regarding the pipeline so FERC can hear it directly from the folks. The Mayor and Attorney will work on sending a letter to Transco requesting that they come, listen and take the appropriate action.

**OUT OF AGENDA ORDER**

Mr. Mazza Committee Report:

- Regarding tree clearing by JCP&L. Asked Clerk to call them and ask them about debris left after storm damage clean up. If not successful, the Mayor will write a letter to JCP&L.

**RETURN TO AGENDA ORDER**

Mr. Severino mentioned the following correspondence:

- Public Notification & Application, NJDEP Land Use Regulation Permits (Wetlands General Permit #6) – 455 County Route 614. Application of the relocation of a vernal pool. Discussion of how you relocate a pond. The Mayor suggested letters to Engineering & Land Planning Assoc., Inc. and the DEP saying that we read with interest your application. We do not know how you relocate a pond that is a habitat for species on the property and we would oppose any such attempt.

Mr. Mazza mentioned the following correspondence:

- Asked Committee to consider that the Engineer or his representative attend every meeting. The Mayor responded that it was the intent of the Committee that the Engineer attends one meeting a month or on an needed basis.

Mr. Bischoff mentioned the following correspondence: None

**8. PUBLIC COMMENTS**

Bruce Hirt, Springhouse Lane

- For the record: "Would it be possible maybe at some point to get a couple of people in here to look at the mold problem and see if its repairable from the inside or does the outside need to be opened up and what it would cost." The Mayor responded that it is being addressed.
- Suggested that the Township Building have a portable defibrillator. Mayor asked if it is really necessary to have one. Ms. McBride asked if Mr. Hirt had any suggestions as to brands, etc. He will research and report to Committee.
- Complimented on the cleaning of the room downstairs.

**9. PUBLIC HEARING – None**

**10. OLD BUSINESS**

- a. **Discussion** – ACH/Credit Card Payment. Alice Ann Pareti, Tax Collector, had many inquiries from residents about paying taxes online. Information from Cit-e-Net, there is a set up fee of \$1,500., an annual fee of \$1,200., but no convenience fee to the resident. Mr. Severino suggested that the Township try this for one year and see how it works out. After discussion, Ms. McBride will contact vendor and website provider and report to the Committee.

- b. The following resolution was introduced for adoption:

**RESOLUTION #2011-127  
UNION TOWNSHIP, HUNTERDON COUNTY  
APPROVING UNION TOWNSHIP STATEMENT OF CONSENT TO AMERICAN WATER FOR  
RENAISSANCE AT UNION WASTEWATER TREATMENT COLLECTION AND DISPOSAL SYSTEM  
– FALLONE PROPERTIES, LLC**

WHEREAS Applied Management, Inc., American Water has requested that the Union Township Governing Body approves Statement of Consent for Treatment Works Approval Permit Application for Renaissance at Union Wastewater Treatment , Collection and Disposal System (Fallone Properties LLC.); and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the Township Committee approves the Treatment Works Permit Application

BE IT FURTHER RESOLVED that the governing body of the Township of Union authorizes the Mayor to sign form WQM-003 A1 Statement of Consent and submission of the application to the Department of Environmental Protection for approval and further certifies that the project as proposed conforms to all Municipal Ordinances. The approval of this general resolution shall take effect immediately.

Mr. Clerico gave a favorable overview of the developers file with regard to this request.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek						X
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- c. **Motion to Authorize** – The Clerk to Issue Quarry License for Green Cycle of Hunterdon LLC. Mr. Clerico received today from Mr. Plushanski a copy of the Engineer’s estimate of the maintenance bond. He did not have time to review it. Tabled.

**ITEM ADDED TO THE AGENDA**

Atty. Jost asked that the following resolution be approved and adopted:

**RESOLUTION 2011-128  
UNION TOWNSHIP, HUNTERDON COUNTY  
Authorizing Erection of Statutory Speed Limit  
Signs on Strotz Road in Union Township**

**WHEREAS**, Union Township Engineer Robert C. Clerico, PE has determined that Strotz Road and Black Brook Road in Union Township meet the residential property measurement requirements set forth in NJSA 39:4-98b.(2) applicable to a thirty-five(35) miles per hour suburban residential district; and

**WHEREAS**, Peter Riscica, Supervising Highway Engineer, Traffic Signal& Safety Engineering, NJDOT, has advised the Township Engineer that the municipality would not adopt an ordinance regarding the 35 mph speed limits applicable to said roads, because items covered by statute do not require an ordinance; and

**WHEREAS**, NJSA 39:4-98b. provides that appropriate signs giving notice of the speed limits authorized under the provisions of paragraph (2) of subsection b. of said section shall be erected by the municipal authorities, as appropriate; and good cause appearing;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that thirty-five (35) miles per hour speed limit signs are hereby authorized to be erected by the Union Township Department of Roads and Facilities on Strotz Road in the Township of Union, as prescribed by the Township Engineer in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), as applicable to the State of New Jersey; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek						X
Ms. McBride	X		X			
Mr. Bischoff			X			

8:30 p.m. Mr. Clerico left the meeting.

d. The following resolution was introduced for adoption:

**RESOLUTION #2011- 129  
UNION TOWNSHIP, HUNTERDON COUNTY  
2011 WEBSITE REDESIGN, MANAGEMENT AND MAINTENANCE SERVICE CONTRACT**

WHEREAS, there exists a need for redesign, management and maintenance of an official Township of Union website; and

WHEREAS, the Township has provided funds for such services and said funds have been certified as being available by the Certified Finance Officer; and

WHEREAS, the City Connections, LLC is a professional company offering website management services and has expressed a willingness to offer said services;

THEREFORE, be it resolved by the Township Committee of the Township of Union to enter into Contract with the City Connections, LLC for the remainder of 2011 calendar year, and for the 2012 calendar year, subject to certification of available funds by the Chief Financial Officer as to the year 2012.

Date: October 19, 2011

**CERTIFICATION AS TO AVAILABILITY OF FUNDS  
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, as Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds to award a contract to the City Connections, LLC as appropriated in the 2011 Temporary/Adopted Budget.

Date: \_\_\_\_\_

\_\_\_\_\_  
Grace M. Brennan, CFO

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried subject to certification of funds by CFO as to 2012 and subject to Attorney review.

**11. NEW ORDINANCE – 1<sup>st</sup> Reading**

**12. NEW BUSINESS**

a. The following resolution was introduced for adoption:

**RESOLUTION #2011- 130  
TOWNSHIP OF UNION, HUNTERDON COUNTY  
RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO EXEMPT PROPERTY TAXES FOR  
BLOCK 30, LOT 2 PURSUANT TO  
100% DISABLED VETERAN EXEMPTION**

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.30(a) the dwelling house and curtilage owned by a citizen and resident of New Jersey who is a veteran and has a total or 100 percent permanent disability as defined therein may be exempt from property taxes; and

**WHEREAS**, Fred W. Ronecker is a resident and citizen of New Jersey who served in active war time and was honorably discharged from the U.S. Armed Forces, and was declared on July 6, 2011 (via letter dated September 20, 2011) by the U.S. Department of Veterans Affairs to have a wartime service-connected disability that has caused him to be totally and one hundred percent permanently disabled; and

**WHEREAS**, Fred W. Ronecker owns legal title to the entire dwelling house and curtilage on the property identified as Block 30, Lot 2, which is his principal place of residence; and

**WHEREAS**, the Union Township Tax Assessor, Robert Vance, has confirmed that the property consists of a dwelling house on 3.5 acres; and

**WHEREAS**, the Township may cancel the property taxes, on a prorated basis, from the date a valid application for exemption was filed with the tax assessor and Fred W. Ronecker filed his application on October 4, 2011 and the tax assessor approved the exemption on October 4, 2011 based on the application and information provided; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 19<sup>th</sup> day of October by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The tax collector shall exempt the dwelling house and cartilage property taxes due on Block 30, Lot 2 effective October 4, 2011.
2. The tax collector shall be relieved of the responsibility for collecting property taxes for the dwelling house and cartilage on Block 30, Lot 2 subsequent to October 4, 2011 in the amount of \$1,640.76.
3. The Township’s statement of approval of exempting the owner from property taxes as outlined above pursuant to the Disabled Veterans Exemption Program, along with the resolution shall be forwarded to the Hunterdon County Tax Board.
4. This Resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek						X
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Mr. Ronecker requested that the exemption be moved back to July 11, 2011. Committee denied the request based on prior precedent.

b. The following resolution was introduced for adoption:

**RESOLUTION #2011- 131**

**Resolution to award a contract in excess of \$21,000, pursuant to a Cooperative Purchasing Agreement and N.J.A.C. 5:34-7.11 for rock salt.**

**WHEREAS**, The Township of Union is a member of Cooperative Pricing Unit, and;

**WHEREAS**, the Hunterdon County Board of Chosen Freeholders has awarded a Master Contract to International Salt, Inc. (Rock Salt) to provide rock salt for the County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2011-20 for the 2011-2012 season, said contract period being from October 4, 2011 to October 3, 2012; and

**WHEREAS**, the price (Rock Salt) agreed upon by contract is \$54.55 per ton; and

**WHEREAS**, pursuant to N.J.A.C. 5:34-7.11, the Township of Union desires to authorize the award of a contract which exceeds the bid threshold (\$21,000) under the master contract awarded by the County, as a member participant.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey as follows:

1. The Township hereby authorizes its purchasing agent to purchase rock salt pursuant to the master contract awarded by the Board of Chosen Freeholders to Atlantic Salt, Inc. referenced above, and each such purchase order shall bear the identification code of 51-HCCPS, and said identification number shall be shown on all forms pertaining thereto.
2. This resolution shall become effective immediately.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

c. The following resolutions were introduced for adoption with one motion and one vote:

**RESOLUTION 2011- 132**  
**ESCROW REFUND**  
**Joseph Caccavelli**  
**Block 27 Lot 8.01**  
**Cooks Cross Road**

WHEREAS, Joseph Caccavelli did post an escrow account for a Driveway Construction Project, and

WHEREAS, the work and inspections are complete and all invoices have been paid,

WHEREAS, there is a remaining balance of \$120.10 in the escrow account

NOW, THEREFORE, BE IT RESOLVED that the balance of this escrow account, in the amount of \$120.10 be refunded to Mr. Joseph Caccavelli.

**RESOLUTION 2011- 133  
ESCROW REFUND  
Joseph Caccavelli  
Block 21.02 Lot 32.04  
Perryville Estates**

WHEREAS, Joseph Caccavelli did post an escrow account for a Driveway Construction Project, and

WHEREAS, the work and inspections are complete and all invoices have been paid,

WHEREAS, there is a remaining balance of \$418.00 in the escrow account

NOW, THEREFORE, BE IT RESOLVED that the balance of this escrow account, in the amount of \$418.00 be refunded to Mr. Joseph Caccavelli.

**RESOLUTION 2011-134  
Excavation Bond Refunds  
Joseph Caccavelli  
Block 27 Lot 8.02  
Block 27 Lot 8.01  
Block 21 Lot 32.11  
Block 21 Lot 32.06**

WHEREAS, Joseph Caccavelli, did post excavation bonds in the amount of \$500.00 for work performed at the above mentioned block and lots, and

WHEREAS, the work and inspections are complete, and

WHEREAS, the construction department has issued the Certificate of Occupancies,

NOW, THEREFORE, BE IT RESOLVED, that the excavation bonds in the amount of \$2,000.00 in total be released to Joseph Caccavelli.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**RESOLUTION 2011-135  
Apron Bond Release  
Joseph Caccavelli  
Block 27 Lots 8.01 and 8.02  
50 & 52 Cooks Cross Road**

WHEREAS, Joseph Caccavelli, did post an apron bond in the amount of \$2,500.00 for work performed at the above mentioned block and lots, and

WHEREAS, the work was completed by GS Realty, Amboy Bank, and the inspections are complete.

NOW, THEREFORE, BE IT RESOLVED, that the apron bond in the amount of \$2,500.00 be released to Joseph Caccavelli.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X	X	X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff		X	X			

**Motion carried**

- d. **Motion to Authorize the Clerk to Sign** – Application for Special Permit for Social Affair – Knights of Columbus (St. Catherine of Sienna Church)

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- e. **Motion to Authorize the Mayor to Sign** – Application for Blue Light Permit

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried subject to confirmation of satisfactory DMV report. Mr. Jost will contact the State Police

**13. REPORTS**

a. **Attorney’s Report**

- Lookout Pointe – bond release for Toll Brothers. The Attorney will request for signed bonds from Toll Bros. before the Committee releases bond.
- Ms. McBride inquired about school bus stop signs. On the Attorney’s list.

**b. Mayor’s Report**

- Quote “In matters of style swim with the current, in matters of principle stand like a rock.” Thomas Jefferson.
- Difficulty with Museum downstairs and the Board of Elections. Cleared some items to make room for elections. Complaints of mold, mildew and odors.

The Clerk has the opportunity once per year to request a change of location of the polling place. The Mayor will write a letter notifying that they are on the list as a potential polling site in the Township of Union. It is upon request under the Statute of New Jersey that would provide such listing to the County Board of Elections and we are notifying you that we are including your name on such list. You can expect to be contacted by us by (date). The Clerk will prepare a list of potential polling sites and send to County Board of Elections for their decision.

- Fire protection - Sent an email to all fire chiefs with respect to when they might want to get together so that they could work towards a resolution with their problem on fundraising. Deputy Mayor Mazza and I would listen to their concerns. Chief Van Fossen did not wish to participate and the Mayor suggests the Committee step aside.
- We received a copy of a Resolution from Tewksbury Township Regarding Tree Clearing by JCP&L that directs JCP&L to contract for more aggressive cutting of vegetation, trees and branches above utility lines so the utility lines are completely clear and unobstructed. The Mayor commented he was not of a mind to do something of that nature and hoped that the Committee agrees with him. Ms. McBride agreed.

**c. Committee Report**

Mr. Severino reported the following:

- Talked to the DRF Foreman about 100 tires behind the old garage on Main Street we have to remove. Suggest we use Clean Communities money. Cost of several dollars per tire.
- HVAC units are due for maintenance and he will do them next week. Need to talk about replacement of these upper level systems. For the record, the Mayor commends Mr. Severino for his devotion to the Township in providing these services at no cost to the Township. Mr. Severino will provide a draft spec for replacing the heat pumps on two units. Cost estimate is \$20,000. The clerk with speak with CFO about capital ordinance.
- Need to purchase additional rectangular recycling containers for newspapers for residents not to exceed \$750.00 from Clean Communities money.

**Motion to purchase additional recycle containers for newspaper recycling not to exceed \$750.00.**

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	M		X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

Mr. Mazza reported the following:

- Discussion of road plowing. Hire someone part time to plow snow. Discussed the pros and cons of a part time person for snow plowing and/or mowing. The Mayor recommended that we look at the price of a mower and do a cost analysis of what amount of time would free up. Secondly, what specific qualifications and experience need to be in the job ad.
- Recreation Committee, background checks. I have been unsuccessful in reaching Jack Hara and several Rec members to schedule another background check session for those 10 or 15 volunteers who have not yet signed up. The Mayor suggested waiting a week and if no response, send a letter.

Mayor:

- Court numbers with a straight line projection look okay. If you take a declining projection we'll be real tight.
- Marvin Jost contacted me and Mr. Mazza in regard to negotiations for a new agreement because it expires the end of this year. We will have an opportunity and I asked Mr. Jost for copies of their numbers and we have our numbers so that we play on a level field. When the date is set we will proceed.

Ms. McBride reported the following:

- I attended the Clean Communities Coordinator meeting at the County. Email report on meeting was sent to Committee, anyone have questions? No.
- I opened and closed the building for the Historical Society on Sunday, 10/16 for a meeting they wanted to have. I wanted to get the opinion from the Committee about whether or not we think the President of the Historical Society merits a key and pass code security. Do we want to continue to open and close for them whenever they choose to be there? The agreement states that the Historical Society will not have a key or pass code access in as much as they only meet three times a year.
- Demolition specs for the Hoffman Park Buildings will be forwarded to the County Board of Freeholders. The buildings we call "the little stable" and "the power house" are encumbered by Green Acres so we cannot take them down without agreement from the State. Suggest that we inform the Freeholders that we will be looking into disposition of those buildings at a future time. I have the three copies from Bob Clerico of the final specs and I'll give one to the Clerk and the Mayor and keep one. After the Mayor reviews it, will send the spec package with cover letter to the County for review.
- Keys to the Scouts, Historical Building. I have a signed copy from Cub Master Pack 19 Mr. Fariello, he is included in the insurance certificate. Asked Attorney Jost to review and if it is acceptable, I will ask the Clerk if she could give me a key to the Old Municipal Building downstairs and get things set up with the Cubs only.
- Our outdoor lighting is set up to go on at 7:00 p.m. and off at 7:00 a.m. There is only one timer for all lights outside. Does the Committee want to have those lights on all night or shut them off at midnight to save some money? Discussion regarding the amount of time the outside lights should be on. We have one light at the side entrance that is out and we could replace it with a solar light to see how it works and perhaps consider replacing the other two lights in the future. Ms. McBride will get specs on the solar light.
- Thanks to Mr. Mazza and Road Crew for the speed limit signs on Strotz Road, they look beautiful.
- I have a commitment in writing from Donnelly Energy to install the other two missing sensors.

- The DRF Foreman mentioned that he was recycling tons of black top, trucking up to facility and paying \$10 a ton, actual payment charged against Clean Community Grant. This material should be included in our recycling tonnage report. Mr. Severino will check it is on the report.
- Sent information to the Zoning Officer about potential violations at Clinton Truck Stop.

**d. Clerk’s Report**

- Unidentified cars in the parking lot. Mr. Severino suggested leaving a note on the cars.
- Holiday Party. Committee agreed that the Appreciation Dinner for volunteers be held in early December.
- Vacation time – Total 2011 carryover of four vacation days

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek						X
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

**14. PUBLIC COMMENTS – None**

**15. PAYMENTS OF BILLS**

Ms. McBride mentioned the Steven Winters & Associates bill for \$2301.00 will be refunded to us as soon as this one is paid.

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek						X
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

**16. EXECUTIVE SESSION – None**

**17. ADJOURNMENT** - There being no further business to come before the Township Committee at this time, Mr. Severino made a motion to adjourn. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:00 p.m.

Respectfully submitted,

\_\_\_\_\_  
Ella M. Ruta, RMC  
Township Clerk

\_\_\_\_\_  
William F. Bischoff, Mayor

Prepared by: Pat Essig, Administrative Assistant