

CALL TO ORDER

Mayor Bischoff opened the meeting at 7:05 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL Present: Mr. Severino, Mr. Mazza, Ms. McBride,, Mrs. Dziubek, Mr. Bischoff
Others Present: J. Peter Jost, Esq., Ella M. Ruta, Clerk, Robert Clerico, Engineer

APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Session Meeting Minutes of November 2, 2011. Mr. Severino made a correction on page 13, last motion change to “reviewed by UTEC”.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried with correction.

VISITORS

- Terry Wright, Reporter from Hunterdon County Democrat introduced himself to the Committee
- Jake Porter, 77 Race Street. Inquired about help with paying for or obtaining free mulch for his Eagle Scout project at Finn Road Park. Discussion whether rubber mulch is required. The Engineer will look into it and the Attorney provided Mr. Porter with the DCA Construction Office contact info. Mr. Porter gave a cost list to the Committee and asked for financial help.

REPORTS RECEIVED

- a. Road Dept - Weeks Ending 10/30/11; 11/04/11; 11/10/11; 11/18/11; 11/23/11
Mr. Mazza thanked the Dept of Roads & Facilities.
- b. Tax Collector – November 2011
- c. Zoning Officer – Oct-Nov 2011. Ms. McBride said noted discrepancy in the report in stating that tires were removed. In visit to the site on December 4, a pile of tires were observed behind the gas station building. Some appear to be removed, but others may have been relocated.
- d. Engineer’s Report
 - Race St. – embankment issue meeting Dec. 15th at the Municipal Building and on site.
 - Bruce Hirt OEM Meeting with FEMA Tuesday a.m. and filed for whatever we needed. The Township is on FEMA’s list.
 - Guardrail pricing
 - Township Stormwater Program will be filed tomorrow. Committee agreed for the Engineer to be the coordinator.

- Working on easement maps.

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Ms. McBride mentioned the following correspondence:

- HC Administrator, Cynthia Yard re: Demolition of the Hoffman House. County consents to the demolition of the identified buildings at our expense so long as the County continues to have no interest in the remaining improvements or maintenance obligations of any portion of the property. If it is all right with the Committee, I would like to make a motion to allow me to work with Mr. Clerico and the Clerk to put the RFP Notice to Bidders in the newspaper next Tuesday. We will work out the details.

Motion: To authorize placing the bid package out to bid.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- Conservation Resources re: Professional Conservation Consulting Services. Requested clerk to send a copy to Paige Stiger and UTEC.
- Mary Beth Lonergan, PP, AICP re: Proposed Development Fee Capture by the State. Waiting for next contact from Ms. Lonergan.
- HC Planning Board re: HC Municipal Grant Program. The Attorney said the funding for this year has been approved.

Mr. Severino mentioned the following correspondence:

- Mr. John DeNegre, Resident re: Letter of Complaint – Snow Removal.

Mr. Mazza mentioned the following correspondence:

- Read the above letter of complaint – will visit site with DR&F Foreman to see if there is a drain/storm sewer that the snow can be piled up near. Mayor asked Mr. Mazza to resolve issue.

Mrs. Dziubek mentioned the following correspondence:

- HC Bd of Chosen Freeholders re: Paris Grant Funding w/resolution. Discussion of need to restore the funding to Hunterdon County. Atty. Jost to prepare the resolution for the next Committee meeting. He asked that a **motion** to prepare a Resolution similar to the County’s Resolution but requesting that the monies be allocated.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X		X			
Mrs. Dziubek			X			

Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- HC Soil Conservation Dist. Re: Soil Erosion & Sediment Control Plan Review Letter-Renaissance at Union. Clerk will send copy to Planning Board.

Mr. Bischoff mentioned the following correspondence:

- Mayors Advisory re: CY 2012 Municipal and County Budget and Cap Information. Requested that the CFO respond back to the Committee with the impact to the Township of this information.
- Borough of Glen Gardner Re: Resolution #2011-71 State Hwy Route 31 Intersection.
- HC Bd of Chosen Freeholders re: Notice of Public Hearing (Amendment to Solid Waste Management Plan). Mr. Bischoff asked that Mr. Severino cover it in his report.

PUBLIC COMMENTS

- Bruce Hirt, OEM Union Township. Talking to DOT about the stream problems on Race St. they gave a few ideas for solutions to put to the Engineer.
- Karen Sferra, 36 Cooks Cross Road. Discussed erosion from Sidney Brook on her property. Ms. McBride responded the Township is waiting for NJDEP approval of Sidney Brook 391 Study and will file for additional funding to mitigate stream erosion problems if/when funding becomes available from the State.

PUBLIC HEARING

**ORDINANCE #2011-15
AN ORDINANCE AMENDING THE SALARY RANGES
FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION,
COUNTY OF HUNTERDON, NJ – 2011**

To open

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

To close

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion to adopt with insubstantial amendment to add “a minimum of 1.5% contribution”

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			

Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried. The Attorney will provide the amendment.

ORDINANCE #2011-16

AN ORDINANCE APPROPRIATING THE SUM OF \$27,500.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY, FOR THE PURCHASE AN AIR CONDITIONING AND HEATING SYSTEM FOR THE MUNICIPAL BUILDING

To open

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

To close

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

To adopt

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

OLD BUSINESS

- a. **Motion to Authorize** – The Clerk to Issue Quarry License for Green Cycle of Hunterdon LLC. The Attorney to find out amount and the Engineer will provide the format. Tabled.
- b. **Online Tax Payments** – Contract Proposal one time setup fee \$1500 and annual subscription fee \$1,250. coordinated with our new website.

Motion: To approve the services of Citi Net for the electronic check paying service and Cit-e-Net LLC in the amount stated previously and authorizing the Mayor to sign same.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

NEW ORDINANCE – 1st Reading

NEW BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION #2011-
TOWNSHIP OF UNION, HUNTERDON COUNTY
Authorizing Discharge of Substituted Performance Bond
Toll Bros.-Lookout Pointe
Block 11, Lot 8 – Rupell’s Road**

The Attorney to call Toll Bros. Tabled.

b. The following resolution was introduced for adoption:

**RESOLUTION #2011- 142
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #07-03 was sold on September 18, 2007, to U.S. BANK-CUST/SASS MUNI V DTR, in the amount of \$4,976.68 for delinquent 2006 taxes on Block 22, Lot 3; and

WHEREAS, U.S. BANK-CUST/SASS MUNI V DTR also paid a premium of \$3,100.00; and

WHEREAS, U.S. BANK-CUST/SASS MUNI V DTR has paid subsequent delinquent taxes on B22, L3 through 2nd quarter 2011; and

WHEREAS, the lien has been redeemed in the amount of \$70,397.38.

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of December, 2011, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. That the Treasurer issue a check in the amount of \$70,397.38 payable to U.S. BANK-CUST/SASS MUNI V DTR, 50 So. 16th St-Ste 1950, Philadelphia, PA 19102.
2. That the Treasurer issue a check in the amount of \$3,100.00 (Premium) payable to U.S. BANK-CUST/SASS MUNI V DTR, 50 So. 16th St-Ste 1950, Philadelphia, PA 19102.
3. That this Resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

c. The following resolution was introduced for adoption:

**RESOLUTION #2011- 143
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #09-03 was issued on September 24, 2009, to Tad J Dabrowski, in the amount of \$41,419.87 for delinquent 2008 taxes on Block 22, Lot 4; and

WHEREAS, Tad Dabrowski has paid subsequent delinquent taxes on B22, L3 through 4th quarter 2011; and

WHEREAS, the lien has been redeemed in the amount of \$182,267.23.

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of December, 2011, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

4. That the Treasurer issue a check in the amount of \$182,267.23 payable to Tad J. Dabrowski, 329 Durham Avenue, So. Plainfield, NJ 08850-0083.
5. That this Resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

d. The following resolution was introduced for adoption:

**RESOLUTION #2011-144
UNION TOWNSHIP, HUNTERDON COUNTY
PERSON-TO-PERSON TRANSFER
From ABACO BLUE, LLC to TOTAL DYNAMIC HOSPITALITY LLC**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License #1025-33-004-008, heretofore issued to Abaco Blue LLC., for premises located at 512 County Rd. 614 (512 Pattenburg Road), Union Township, Hunterdon County, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant, Total Dynamic Hospitality LLC, has disclosed and the issuing authority reviewed the source of funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Union, does hereby approve, effective December 7, 2011, the transfer of the aforesaid Plenary Retail Consumption License to Total Dynamic Hospitality LLC and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to Total Dynamic Hospitality LLC, effective December 7, 2011”.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

e. **Motion to approve** – 2012 Reorganizational and Regular Meeting Dates

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X				
Mr. Mazza						
Mrs. Dziubek	X					
Ms. McBride						
Mr. Bischoff						

Motion carried by unanimous favorable vote

f. **Discussion** – Ordinance Re: Registration and Regulation of Alarm Systems Installed within the Township. Mr. Severino will contact Lt. Butler at the Perryville Police Station. Discussion of what additional information needed before decision. Mr. Severino will handle.

g. **Discussion** – Ordinance Re: Establishing a Motor Vehicle Record (MVR) Policy for Persons Operating Township Motor Vehicles. Attorney to review.

Motion: Authorizing the Mayor to sign the blue light permit, subject to verification of driver abstract.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X					
Mr. Mazza		X				
Mrs. Dziubek						

Ms. McBride						
Mr. Bischoff						

Motion carried by unanimous favorable vote

REPORTS

a. **Attorney’s Report**

- Wellington West tree damage situation. Reviewed by-laws of Homeowners Association to maintain and replace the street trees and it is not the Township’s obligation to replace damaged street trees. The sub-question posed by Attorney Jost is: “are they obligated to replace every tree that falls or has to be cut down?” The Planning Board Attorney and Mr. Jost do not see that as an obligation to impose on the Homeowner’s Association. Do they have to replace trees in the absence of any request by the Township? The answer is no.
- Meeting with Williams Transco, FERC and residents of Patrick Drive and walked the proposed line of the pipeline.
- Items for Executive Session
- Court Rule – re: Appointing your Court Administrator. The Attorney distributed resolution from the League with no copy to the Clerk.

Motion: Supporting NJLM’s Conference Resolution re: Calling for an Amendment of the Rule of Court, R.1:34-3, Regarding the Hiring Process of Municipal Court Administrators.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- The Attorney reviewed the NJLM sample resolution of the Telecommunications-Cable Deregulation S-3062 alternative bill. He asked that the same resolution be adopted by the Committee in support of the NJLM position on the matter

RESOLUTION #2011-145

SUPPORTING S-3062,

“Telecommunications-Cable Television Deregulation Ensuring Consumer Protection Act”

WHEREAS, at a time when all municipal revenues are reduced and facing further threat, the need for stability and predictability in video telecommunications is paramount for municipalities and our taxpayers; and

WHEREAS, all video franchise fees, all PEG channels, all equipment and training and return feeds are vitally important to keeping communications open through local access channels and programming; and

WHEREAS, Mayors and municipal officials give a high priority to the requirements for free Internet and basic cable outlets for all libraries and all municipal buildings served by statewide franchises; and

WHEREAS, existing law requires all cable companies that convert from a municipal consent-based franchise to a system-wide franchise to pay a 4% franchise fee; and

WHEREAS, recently proposed legislation would fundamentally alter the regulation of telephone and cable television service in New Jersey, resulting in widespread opposition from consumer groups and advocates as well as municipalities; and,

WHEREAS, in response, S-3062 has now been introduced as an alternative to protect the existing System wide Franchise and keeping in place necessary protections for municipalities,

NOW, THEREFORE, BE IT RESOLVED, video franchise related revenue and benefits must not be reduced by the State, and

BE IT FURTHER RESOLVED, the Governing Body of the *Township of Union* supports S-3062, which is currently assigned to the Senate Economic Growth Committee, and urges its swift passage; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Senator Bob Smith, the primary sponsor of S-3062, the members of the Senate Economic Growth Committee, the Senate Leadership; Michael J. Doherty, State Senator and John DiMaio and Erik C. Peterson, Assembly representatives; the Governor of the State of New Jersey; and the New Jersey State League of Municipalities.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- Farm leases have been circulated. Any suggestions or comments on leases.

b. Mayor’s Report

- Thanked Patricia Dziubek for her years of service on the Committee, the Planning Board and as Mayor of this Township and in appreciation of that service I make this presentation to her. Mayor presented Mrs. Dziubek a carriage clock with an engraved plate commemorating her service.
- “Fathom the hypocrisy of a government that requires every citizen to prove they are insured...but not everyone must prove they are a citizen.” Ben Stein.
- Report on NJ League of Municipalities Conference
- Meeting with Mr. Mazza, myself, the Attorney and the four Fire Chiefs of the surrounding Fire Companies on November 29th with regard to issues which relate to public safety. It was a fruitful meeting where everyone is on the same page willing to exchange information about their operations. On February 7th a Fire Chiefs Meeting will be hosted by Pattenburg Volunteer Fire Company to continue the dialog as we approach budget meetings. Fire Companies will make a presentation of their needs to the Township Committee and at the second Township Meeting in February.
- Mr. Mazza and I met with Mayor Cimei, Clinton Township and new Administrator with respect to the court. Extend current contract for two months while new contract is in negotiation.

Resolution #2011-146

MINUTES OF REGULAR MEETING December 7, 2011

Union Township, Hunterdon County
 Extending Existing Municipal Court Shared Services Agreement
 with Township of Clinton through February 29, 2012

WHEREAS, Union Township and Clinton Township are in the process of negotiating a renewal of their shared services agreement for municipal court services and

WHEREAS, due to the pressing amount of other business the two municipalities have not had sufficient time to complete their negotiations in preparation of a new agreement and

THEREFORE, BE IT RESOLVED that the present agreement between the Township of Union and Township of Clinton for the shared services of a dual court in Clinton Township Public Safety Building is hereby extended for two months under the same terms and conditions that exist and would now expire on February 29, 2012.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- Working with the County on developing a seal for Union Township. Met with Mr. Furghanland to discuss the content and received a first draft.
- Items for Executive Session.
- Received calls re: Jutland Bridge tentatively scheduled for paving today but not done because of the weather.
- Revised a letter written by Committee to NJ DOT. Mr. Severino mentioned that the attached photos were not the best to bolster our cause. Changed the language and sent. Waiting for further information from Commissioner Simpson about solving our problem at corner of Charlestown Rd., Perryville Rd, and Frontage Rd. with regard to signalization relating to Pilot, Bagelsmith and Shell Station.

c. Committee Report

Mr. Severino reported the following:

- Spoke with Exxon about changing existing fence. Exxon said they would try putting boulders at end of fence.
- Virtual auction photos will be taken tomorrow.
- Two AC systems will be replaced, and if funds are available we would look into replacing second unit.
- Certify Recycling Coordinator next year. A discussion of shared Certified Recycling Coordinator for reporting purposes. The Engineer will get more information and report back at next meeting.

Mr. Mazza reported the following:

- End to brush pick up. DR&F now working on leaves.
- Answering machine for DR&F. DR&F phone number will be on website for residents to call direct.
- Complaints about Beef Wellington at Appreciation Dinner for Volunteers. The Clerk will discuss with Grace Brennan tomorrow.
- Plowing job posting – reviewed by Committee. All agreed the posting be published.

- OEM Coordinator conflict of interest. “Requested the Attorney to look into the matter and he provided a memo dated August 8, 2011 in regards to a hypothetical question as to whether a member of the governing body could serve as an appointed official or employee at the same municipality. Subsequently to our phone conversation this morning, Mr. Jost again contacted Patricia McIntyre of local finance board and local ethics board in Trenton. She reiterated her opinion that her instinct is that it is a conflict for a member of the governing body to serve as an appointed official or an employee of the same municipality. She stated it would not matter whether the individual was compensated as the statute defines an employee as someone who is compensated or not compensated. Mrs. McIntyre stated that there is currently pending before the Board of Complaints regarding an OEM Manager who is also a councilman in the same town. When asked for details Attorney Jost didn’t disclose anything more than the case is still pending before the board and it could be months before it is decided.”

Mr. Hirt responded that he would get clarification before his term begins January 4, 2012.

Mrs. Dziubek reported the following:

- Expressed her appreciation to the Committee.

Ms. McBride reported the following:

- Attended the HC Planning Board breakfast meeting on Nov. 11th. Talked about the Smart Growth NJ Strategic Plan. A discussion of impact on Highlands planning along Rt. 78 in the Township.
- Met with Mike Ferriello, Cub Scout Troop Leader, on Nov. 13th and handed over key to Old Municipal Building to allow Cub equipment storage on site. That project is finished.
- Attended NJLM conference Nov. 15th to 17th. Attended multiple educational sessions, including a COAH session and session with Commissioners. Commends Mr. Mazza on his question to Commissioner Simpson of the DOT which resulted in a discussion and subsequent letter about Exit 12 traffic problems.
- Suggest changing the timer on the lighting for the three lampposts and sign to go off at midnight to save energy. The larger lights are all on photo cells and on all night. Decision made to cut timed lights off at 11 p.m.
- Storm website improvements suggested. Commended Mayor Bischoff for working with Senior Club to phone check each other during the Halloween Nor’easter. Additional efforts needed to include more eligible residents.
- I worked on the new municipal website for the last month. Website up and running on Dec. 30th.
- 2010 Energy Block Grant is complete. Final changes made to downstairs lighting.
- Van Syckles vehicle weight limits. I would like to work with DR&F on weight limit signage.

d. Clerk’s Report

- Raffle License #2011-24 Immaculate Conception School; On Premise Merchandise; 2/11/12
- Raffle License #2011-25 Immaculate Conception School; Tricky Tray; 2/11/12
- Raffle License #2011-26 Immaculate Conception School; On Premise 50/50 cash; 2/11/12

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- Tax Collector memo re: Office coverage during extended leave. Tabled.

PUBLIC COMMENTS - None

PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof except for PO #23701 OEM Attire in the amount of \$253.50.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

EXECUTIVE SESSION – Potential Litigation, Contract Negotiations and Personnel

The following resolution was introduced for adoption:

RESOLUTION #2011- 147
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
2. _____ *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on December 7, 2011, at 9:43 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

At about 10:44 p.m. motion to come out of Executive Session

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Motion: To authorize Matt Severino to solicit three quotes for the replacement of HVAC equipment. First equipment for the Meeting Room to lowest bidder not to exceed \$14,000.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

ADJOURNMENT - There being no further business to come before the Township Committee at this time, Mr. Servino made a motion to adjourn. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:46 p.m.

Respectfully submitted,

Ella M. Ruta, RMC
Township Clerk

William F. Bischoff, Mayor

Prepared by: Pat Essig, Administrative Assistant