

CALL TO ORDER

Mayor Bischoff opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

FLAG SALUTE

ROLL CALL Present: Mr. Severino, Mr. Mazza, Ms. McBride, Mrs. Dziubek, Mr. Bischoff

Absent:

Others Present: J. Peter Jost, Esq., and Ella M. Ruta, Clerk

APPROVAL OF PRIOR MEETING MINUTES

- a. Regular and Executive Session Meeting Minutes of May 18, 2011

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino					X	
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

VISITORS

- a. Dr. Furlong – Resolution Expressing Appreciation to the Furlongs for efforts in the Preservation and Restoration of the “Douglass Farm”.
 - Mayor Bischoff welcomed Mr. & Mrs. Furlong and presented them with a Resolution recognizing Dr. And Mrs. Furlong for their stewardship and preservation efforts of the “Douglass Farm”. Members of the Committee also expressed their thanks and appreciation.
 - Jim Thomas, 1 Woods Edge Court expressed concerns about flooding the back of his property caused by a broken drainage pipe connecting to Cooks Cross Road., He explained the problem in detail to the Committee. Mr. Mazza will contact Twp. Engineer Clerico for his expertise and advice.

REPORTS RECEIVED

- a. Tax Assessor – present to answer questions from the Committee
 - Tax Appeals – why are there so few tax appeals in Hunterdon County compared to other Counties in the State?

Mr. Vance apprised the Committee about proactive approach by the County Assessors resulting in very few appeals considering recent real estate market conditions. When it comes to our Township, Mr. Vance stated that he is trying to meet needs of residents by responding to them either by phone or visiting their home before they even consider an appeal. He also stated that he is trying to be fair and honest to residents. He

talked about revaluations/reassessment, assessment ratio and conditions of the current market. Mr. Vance was asked if refunds are made due to a tax appeal, does the Township recover that money from the schools. He said that we do not; the money comes from our operating budget. Mr. Vance also pointed out a very small part of tax payments goes to the County and Municipality; the rest about 90% of taxes go to schools.

The next question was, after the appeal was granted and/or settled, what is the time in which the money has to be refunded? Atty. Jost said that it is specific to each individual case.

Mr. Vance stated that he is watching the housing market and assured the Committee that he is going to keep them informed.

Mrs. Dziubek asked if information is shared with the Zoning Officer when commercial property changes ownership. Mr. Vance said this is communicated with commercial, but not residential properties.

Mr. Vance was also asked to include commercial transfers in his quarterly reports.

- b. Road Dept - Weeks Ending 5/13/11; 5/20/11
- c. Zoning Officer
- d. Tax Collector – May 2011
- e. Safety Committee Meeting Minutes 5/25/11
- f. Engineer's Report – not submitted for the meeting

Reports acknowledged by the Committee

CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Bischoff mentioned the following correspondence:

- Letter from Mr. Harclerode requesting speed reduction on Strotz Road.
- Mayor's Advisory, re: S-2762 Commercial & Industrial Property Tax Refunds Released from Committee.

Mrs. Dziubek made a motion to contact by letter our State Senator and urge him to support S-2762 on behalf of the League of Municipalities and the Township of Union. Mr. Severino seconded the motion. Motion carried by unanimous favorable vote.

Atty. Jost will prepare the letter and contact Senator Doherty's office by phone.

- NJDEP – Notice of Deficiency – Unity Spiritual Center. Clerk to provide a copy to UTEC.
- Superior Court of NJ – 2010-2011 Annual visitation of the UT Municipal Court. Committee agreed that Atty. Jost will contact Marlene Sullivan regarding medical benefits for our former employee Nancy Horvath, currently employed by Clinton Twp.
- Sample Ordinance from the Office of the HC Prosecutor Prohibiting the Underage Consumption and Possession of Alcohol on Private Property. After brief discussion, the Committee decided against endorsing the ordinance for now.

Ms. McBride mentioned the following correspondence: None, All covered

Mr. Severino mentioned the following correspondence: None, all have been covered

Mr. Mazza mentioned the following correspondence: None

Mrs. Dziubek mentioned the following correspondence:

- Questioned if the Committee plans to respond to Mr. & Mrs. Harclerode’s letter re: speed limit reduction. The Committee agreed to contact Engineer Clerico regarding this matter.

PUBLIC COMMENTS

Frank Castellano, Race Street said that Mr. Cozze of 229 Main St. Jutland complained about a vacant house across the street from his residence not being maintained. The main issue is high grass. It is believed that the house is in foreclosure, and the township CFO is attempting to identify the foreclosing bank. Atty. Jost will check if there is a Township ordinance referring to the issue.

Mr. Castellano asked about permitting hunting in the Townships’ Parks. He said that he spoke with a County Park official and inquired about policies and procedures regarding hunting since they allow hunting in their parks. After a brief discussion, Mayor Bischoff said the matter will not be considered tonight. Mr. Castellano was given permission by the Committee to invite a representative from the County Park System to give a presentation at a future Committee meeting.

**PUBLIC HEARING
OLD BUSINESS**

RESOLUTION #2011- ; Approving payments for Taxes by Credit Cards. Tabled

Discussion - The Proposed Renewable Energy Ordinance.

The latest updated version dated May 31, 2011 was distributed to the Committee. Mrs. Dziubek questioned the allowance of “not exceeding 55 dB at the property line” when the State regulations recommend 40 dB for preserved farms. Another concern from Mrs. Dziubek was the calculation for farmland assessment. Both concerns will be referred back to the Planning Board. Ordinance tabled by the Committee.

**NEW ORDINANCES – 1st Reading - none
NEW BUSINESS**

- a. The following resolution was introduced for adoption:

**RESOLUTION #2011-82
UNION TOWNSHIP, HUNTERDON COUNTY
2011-2012 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL**

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2011; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name:	Grand Colonial LLC t/a The Grand Colonial
Location & Mailing Address:	86 West Highway 173 Hampton, New Jersey 08827
License #:	1025-33-002-005

MINUTES OF REGULAR MEETING June 1, 2011

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

b. The following resolution was introduced for adoption:

**RESOLUTION #2011-83
UNION TOWNSHIP, HUNTERDON COUNTY
2011-2012 PLENARY RETAIL DISTRIBUTION LICENSE – RENEWAL**

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Distribution License be issued in the Township of Union to be effective on July 1, 2011; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Joseph V. Martin, Jr., Inc.
t/a Perryville Wine & Spirits

Location & Mailing Address: 72 Rte. 173 West
Hampton, New Jersey 08827

License #: 1025-44-008-003

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried.

c. The following resolution was introduced for adoption:

**RESOLUTION #2011-84
UNION TOWNSHIP, HUNTERDON COUNTY
2011-2012 PLENARY RETAIL CONSUMPTION LICENSE – RENEWAL**

MINUTES OF REGULAR MEETING June 1, 2011

BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the following Plenary Retail Consumption License be issued in the Township of Union to be effective on July 1, 2011; and

BE IT FURTHER RESOLVED that the Municipal Clerk or his/her duly authorized agent is hereby authorized to execute, issue and delivery such license to the following licensee:

Name & Trade Name: Gatanis & Fokas Foods Inc.
t/a Mountain View Chalet

Location & Mailing Address: 154 State Rte. 173 West
Asbury, New Jersey 08802

License #: 1025-33-005-004

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk, be forwarded to the Division of Alcoholic Beverage Control.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

d. The following resolution was introduced for adoption:

RESOLUTION #2011- 85
TOWNSHIP OF UNION, HUNTERDON COUNTY
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year **2010** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Union, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried.

e. The following resolution was introduced for adoption:

**RESOLUTION #2011- 86
Corrective Action Plan**

WHEREAS, the Annual Audit Report for the year 2010, as prepared by the Township’s Auditor, Suplee, Clooney & Company, contained “General Comments” and “Recommendations” regarding the financial practices of the Township of Union; and

WHEREAS, the Chief Finance Officer has prepared a Corrective Action Plan to address all issues raised by the Auditor and submitted said Plan for approval by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of The Township of Union, in the County of Hunterdon and State of New Jersey that the Corrective Action Plan prepared by the Chief Finance Officer with regard to the 2010 Audit is hereby approved and adopted.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			X
Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried with understanding that the CFO report to the Committee in three months regarding compliance. Clerk will communicate that request to Grace Brennan, CFO.

f. The following resolution was introduced for adoption:

**STATE OF NEW JERSEY
COUNTY OF HUNTERDON
TOWNSHIP OF UNION**

RESOLUTION #2011-87

WHEREAS, the Committee of Union Township of the County of Hunterdon recognizes that cap-and-trade is a destructive tax on energy that will dramatically increase energy prices, costs thousands of jobs, and damage the state’s economy; and

WHEREAS, the Committee of Union Township recognizes that the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program will have an adverse economic impact on the citizens of Union Township in Hunterdon County New Jersey by causing an undue increase in municipal tax rates; and

WHEREAS, the Committee of Union Township recognizes that the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program is devoid of transparency, operates in a clandestine manner, and has refused open public records requests; and

WHEREAS, the Committee of Union Township recognizes that the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program has the potential of being exploited by speculators and Wall Street Investment firms; and

WHEREAS, the Committee of Union Township recognizes that the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program is failing in its stated mission to reduce carbon emissions and will not have any impact on reducing carbon emissions until Year 2030; and

WHEREAS, the Committee of Union Township recognizes that the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program is a prelude to a national cap-and-trade program;

WHEREAS, the Committee of Union Township recognizes it has an obligation to stop the expansion of the Regional Greenhouse Gas Initiative (RGGI) cap-and-trade program, and end this threat to our state and national economy.

NOW, THEREFORE, BE IT RESOLVED, that the Committee of Union Township of the County of Hunterdon strongly supports the repeal of the Global Warming Response Act (2007) and Regional Greenhouse Gas Initiative or RGGI Implementing law (2007), as currently proposed in the State Assembly and Senate, thereby withdrawing New Jersey from the Regional Greenhouse Initiative (RGGI) cap-and-trade program; and

BE IT FURTHER RESOLVED, that the Clerk of the Township is hereby directed to forward of copy of this resolution to Governor Chris Christie, Senate President Stephen Sweeney, Senate Minority Leader Thomas Kean Jr., Assembly Speaker Sheila Oliver and Assembly Republican Leader Alex DeCroce.

Attest:

William F. Bischoff, Mayor

Ella M. Ruta, Twp. Clerk

MINUTES OF REGULAR MEETING June 1, 2011

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza			X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion Carried

g. The following resolution was introduced for adoption:

**RESOLUTION #2011- 88
Opposing S-2006/A-3125**

WHEREAS, the New Jersey Senate and Assembly have approved S-2006/A-3125, which would prohibit municipal zoning ordinances from regulating solar panels under certain circumstances and limit the fees on certain installations of renewable energy; and the bill is now on Governor Christie’s desk for consideration; and

WHEREAS, under this bill a municipality would only be allowed to regulate solar panels on a roof if the panels rise twelve inches above the roof, or in the case of ground based panels if the total numbers of panels is greater than ten and located more than fifty feet away from the nearest property line; and

WHEREAS, the New Jersey State League of Municipalities opposed this bill as an unnecessary intrusion on local zoning discretion; and

WHEREAS, a fiscal note prepared by the Office of Legislative Services on S-2006/A-3125 states that “...the enactment of the Senate Committee Substitute for Senate Bill No. 2006 would result in a decrease in municipal revenues for those municipalities that have adopted ordinances that permit the assessment of fees for the installation of photovoltaic solar energy systems or small wind energy systems. If the fees charged by these municipalities generate revenues that are greater than the municipality’s processing costs for an application pertaining to the approval, installation or operation of a system, than they must be reduced to a level that is sufficient to cover processing costs only. This legislation reconfirms the provisions of N.J.S. 40:55D-8b which provides that fees associated with the review of a zoning application should be established only for the purpose of recouping the costs of the particular regulation.”

WHEREAS, S-2006/A-3125 will accordingly have a potential deleterious effect upon municipalities, and well as restricting their ability to regulate these facilities on a local level;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that this governing body hereby expresses its opposition to S-2006/A-3125 for the reasons stated above, and urges Governor Christie to veto this legislation; and

BE IT FURTHER RESOLVED that true copies of this resolution shall be forwarded by the Municipal Clerk to Governor Chris Christie, to State Senator Michael Dougherty, to Assemblyman Eric Peterson and to Assemblyman John Dimaio; and.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Ella Ruta, Clerk

William F. Bischoff, Mayor

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion Carried

h. The following resolution was introduced for adoption:

**RESOLUTION #2011-89
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2010-05 was issued on September 28,2010, to Matthew Dabrowski, in the amount of \$161.40 for delinquent 2009 taxes on Block 28, Lot 25, QFARM; and

WHEREAS, the lienholder has paid additional delinquent taxes and interest; and

WHEREAS, the lien was redeemed on May 31, 2011, in the amount of \$510.94 in accordance with provisions of NJSA 54:5-60 et. seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of June, 2011, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. That the Treasurer issue a check in the amount of \$510.94 payable to Matthew Dabrowski, 45 Frontage Road, Hampton, NJ 08827.
2. That the check be sent upon receipt of the Tax Sale Certificate, duly endorsed for cancellation.
3. That this Resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

i. The following resolution was introduced for adoption:

**RESOLUTION #2011-90
Adopting Accident/Incident Reporting Procedure**

BE IT RESOLVED by the Township Committee of the Township of Union in the County of Hunterdon, State of New Jersey, that the Union Township Personnel Policies and Procedures Manual is hereby amended to add the following section:

2.11 Accident/Incident Reporting Procedure

If an incident and/or accident occurs involving Union Township employees, the following procedure will be followed by the Head of the department where the incident occurred.

- a. Immediate action should be taken to assess any injury and Emergency assistance should be obtained if needed.
- b. An incident form is to be completed detailing the time, place and are of the incident, those witnessing the incident and a description detailing what occurred and the circumstances.
- c. If the incident involved a moving violation by a CDL employee immediate substance testing is required. (the individual needs to be immediately referred to the local MD for testing) This should be done within 4 hours of the incident. If the incident involves equipment and is a non moving violation by a CDL operator, no additional testing is required unless there is reasonable suspicion of “impairment” by the operator. (ie, smell alcohol, alteration in behavior, slurred speech).
- d. The township insurer, attorney and Mayor should be notified by the Chief Financial Officer or Clerk.
- e. Copies of the report should be given to the Municipal Clerk by the Department Head after their completion for filing to the insurer and public record.
- f. The Safety Review Committee should review and discuss preventative measures that can potentially prevent future occurrences if possible. Preventative recommendations should be shared with the Department Head and their employees. If there is any indication of employee negligence or misconduct in connection with the incident, the matter shall be referred to the Department Head or Township Committee for appropriate review and disposition.
- g. A quarterly Safety Committee report will be given to the Township Committee for their review.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately; and

Ella Malecki Ruta, Clerk

William F. Bischoff, Mayor

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion Carried

- j. Acknowledgement – William Harclerode – Resignation from UTEC Chairman Position

Mayor Bischoff officially accepted Mr. Harclerode’s resignation

- k. Mayoral Appointment – Chuck LaTournous as UTEC Chairman
William Harclerode as UTEC Citizen Member

Mayor Bischoff officially made both above-mentioned appointments.

REPORTS

Attorney's Report – Mr. Jost reported the following:

- Pattenburg Rescue Squad Contract Negotiations for Executive Session
- Prepared letter to Governor Christie re: Exit 12 Issues (photos will be included)
- Circulated copy of the ordinance regarding periodic checking of motor vehicle records of Township employees. Needs input from the Committee
- Disorderly Person Ordinance – Mr. Severino expressed his concerns regarding noise provision. Since the ordinance has been published, it would be amended at the time of Public Hearing. The Committee agreed.
- Code enforcement officer – will prepare draft ordinance for the next meeting.
- Ms. McBride asked about letter to Mr. Leka, owner of the parcel of the Milligan Farm regarding leasing the barns located on the property. Also, letter to NJDOT re: contract to reimburse municipality for maintenance of the state owned properties by municipal employees (mowing, snow plowing, etc.)
- Background check ordinance will be discussed at the next Committee meeting.

Mayor's Report

- Quote “The basis of our political system is the right of the people to make and to alter their constitutions of government” George Washington, Sept 17, 1796.
- Signed Renewed Bond Anticipation Notes
- Commented on 2011 NJ Municipal Fiscal Condition Survey re: implementing furloughs or reduce hour of any employee.
- COAH – forwarded comments from Special Counsel Koenig with regard to the latest Supreme Court ruling.
- Received resolution from Diane Sare trying to repeal “Glass-Steagall Act.” The Committee decided against adoption of the resolution.
- Invitation from Transco Williams Pipeline to attend Public Meeting scheduled for June 8th. Atty. Jost will contact Williams Pipeline representatives to attend UT Committee meeting.
- Highway Access Permit for Bonnell Tavern – contract negotiations to be discussed in Executive Session.

Committee Report

Ms. McBride reported the following:

- Updated Committee on the Energy Audit Report. Modifications to the report were made and distributed to all Committee members. Ms. McBride stated details of recommendations by Steven Winter Associates for improvements to the Municipal Building as well as Road Dept. Garage. The Energy Audit has been forwarded to the state for review and reimbursement. The next step will be completion of a 2011 block grant application for recommended energy saving measures.

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- ANJEC Grant – awarded \$2, 500.00 out of \$4,800.00 applied for by the Township for Conservation Easement Awareness measures. Will review with UTEC at their June meeting to determine if modified grant will be accepted.
- Spoke with the Cub Scouts Troop Leader about using Historical Society building for storage of troop equipment. They were very pleased with the Township’s proposal. It will be on month-to-month basis. Ms. McBride will prepare a draft agreement.
- I-78 Union Township Sign – Road Dept. will redo the sign.
- “Preserved Farmland” sign for Douglass Property. Presented a few proposed designs to the Committee. The Committee agreed on one of the proposed designs.
- Spoke with District Superintendent of the Fish, Game and Wildlife about the poor maintenance of land next to the Clinton Truck Stop. The Superintendent agreed that it is time to clean it up. No specific time was given as to when it would be done.
- Prepared and presented the Committee with a Trail Map for Finn Road Park. Rules and Regulations will be included on the map. Ms. McBride would like comments from the Committee regarding the map. UTEC will be responsible for restocking the maps at the box that will placed at the park.

Mrs. Dziubek reported the following:

- Survey submitted by Grace Brennan, CFO – mentioned that questions of the survey referred to 2011 only and the CFO’s answer was appropriate.
- Working on changing the name of UT Road Dept. to UT Dept. of Road and Facilities. In addition, various personnel policies will be created associated with the change. Copies of the proposed policies were distributed to the Committee members for review, comments and changes. Mr. Mazza asked where the language for proposed polices was obtained. Mrs. Dziubek said it was compiled from various policies readily available via the internet. This change will be approved by adoption of an ordinance.
- UT Website – the layout of the website will be organized in the way that fits our needs. Mrs. Dziubek explained some of the changes in detail. UT forms and links to appropriate websites will be available.
- Building and Grounds – The Road Dept made repairs to the handicapped sidewalk. Met with Engineer Clerico regarding the side parking lot. Would like to discuss when the Engineer is present at the meeting.
- Executive Session Matter - Personnel

Mr. Mazza reported the following:

- Spoke with Recreation Committee regarding Mr. Obiedzinski selling shaved ice at the Finn Rd. Park. Rec. Committee has no objections. Mr. Obiedzinski offered a donation of 20% of the profit to the Recreation Committee and a \$500.00 donation to Union Township.

Mr. Severino made a motion to grant conditional permission to Mr. Obiedzinski for sale of his product when the pavilion is closed. Days and times may vary. In addition, this permission can be revoked without notice and that all rules and regulations of the Township will be followed with regard to parking. Mrs. Dziubek seconded the motion. Vote: Ayes – Mr. Severino, Mr. Mazza, Mrs. Dziubek, Ms. McBride, Mr. Bischoff. Motion carried.

Atty. Jost will write a letter to Mr. Obiedzinski setting forth the rules that would have to be followed.

- Expressed his frustration about unsafe conditions at the intersection of Charlestown Road and Route 173. He said there are potholes and sharp corners, which make it difficult for truckers to negotiate safely. Mr. Mazza also said he observed tires have been blown because of those conditions. He said that there is an accident waiting to happen and something has to be done as soon as possible. The Committee shared the same concerns and agreed with Mr. Mazza. It was agreed that NJDOT would be contacted to request repairs.
- Repairs of the F-250 truck recently involved in a minor accident were briefly discussed.

Mr. Severino reported the following:

- Updated the Committee on the fence at Dunkin Donuts proposed to limit illegal parking on State Route 173.
- Was approached by Lisa Coster with regard to unsold metal and electronics at the Town wide Garage Sale to be hold at the School on June 18th. She asked if it could be brought to the Township’s recycling facility. The Committee agreed.
- Reported large potholes at Louise’s Diner. Mr. Severino said that it creates hazardous conditions.
- Tonnage report - spoke with Alan Johnson regarding the issue of getting credit for recycling from the Townships schools. Mr. Johnson was to contact our schools. Mr. Severino is waiting for his response.

Clerk’s Report - none

PUBLIC COMMENTS - none

PAYMENT OF THE BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mrs. Dziubek			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

EXECUTIVE SESSION

The following resolution was introduced for adoption:

RESOLUTION 2011-91
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

2. _____ *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on June 1, 2011, at 9:45 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mrs. Dziubek			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

10:25 p.m. Motion for the Committee to come out of Executive Session

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mrs. Dziubek	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Mrs. Dziubek reminded members of the Committee to submit their comments on changes to the website.

ADJOURNMENT - There being no further business to come before the Township Committee at this time, Mrs. Dziubek made a motion to adjourn. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 10:27 p.m.

Respectfully submitted,

Ella M. Ruta, RMC
Township Clerk

William F. Bischoff, Mayor