

1. CALL TO ORDER

Mayor Bischoff opened the meeting at 7:10 p.m.

- 2. **“Sunshine Law” Announcement:** Adequate notice of this public meeting has been provided by annual notice published in the Hunterdon Democrat and Courier News; posted on Union Township website, public bulletin board and on file in the Municipal Clerk’s Office.

3. FLAG SALUTE

- 4. **ROLL CALL** Present: Mr. Severino, Mr. Mazza, Mr. Hirt, Ms. McBride, Mr. Bischoff
Others Present: J. Peter Jost, Esq., Ella M. Ruta, Clerk, Bob Clerico, Engineer

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Budget Workshop Meeting Minutes of January 18, 2012
- b. Regular and Executive Session Minutes of January 18, 2012.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

6. VISITORS

- a. Pat Lingelbach, Main Street, Jutland. She inquired about the missing diesel fuel from Finn Road Park. Have you found out who did it? The Mayor responded that he could not answer the question because it is under investigation by the State Police.

7. REPORTS RECEIVED

- a. Road Dept - Weeks Ending 1/6/12; 1/13/12. DRF Foreman to provide receipt for tub grinder for OEM.
- b. Zoning Officer
- c. Engineer’s Report
 - Race Street, January 29th email I gave budgetary numbers the Committee requested and associated with the preliminary work previously outlined to the Committee. Off track contribution monies used need an ordinance.

Motion for Attorney to draft discussed ordinance.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza		X	X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried.

Mayor requested Committee to look to other sources for money to do this project.

- FEMA status no contact yet. Mr. Hirt will be going to OEM meeting.
- Hoffman Building demolition. We discussed at the last meeting that we extended our bid opening for the purposes of trying to get a handle on the asbestos material that might be in those structures and what that may or may not mean to the bidding process. Discussion of pros and cons of the cost and methods of testing for asbestos material.

Motion: Committee to delegate to the Mayor the ability, in consultation with the Engineer, to award the contract to the lowest responsible quote as determined by the Engineer of these three.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mr. Hirt					X	
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

- Received updated plan detail on the Panella driveway. Looks relatively complete, have a few questions and will call Engineer tomorrow.
- More information for Pilot came in. I expect the remainder this week.
- Green Rock Recycling. Application forwarded to the Planning Board for their approval.

7:42 p.m. Mr. Clerico left

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Mazza mentioned the following correspondence:

- Charles M. Shaddow, Ph.D. Re: Request by a resident for a guardrail at the curve on CR #614. The Mayor recapped past history of the problem and our past responses that this is an issue for the County.

Mr. Severino mentioned the following correspondence:

- Williams Transco Pipeline Re: Gas Pipeline; Clinton, Franklin and Union Twp, Hunterdon Cty, NJ. Request for Union Township to look over Transco’s data which would require an Engineer. Asked the Attorney have we amended the agreement we received? Answered no, needs to get in touch with the Transco Attorney. Information cannot be given until an agreement is reached.
- Union Township Board of Education Re: Resolution to Eliminate the Vote on the Annual Budget and to Move the election of School Board Members to the General Election in November. By Resolution they have agreed to moving the elections to November and the under 2% budget cap not needing to be on the ballot.
- Habitat for Humanity Re: Affordable Home Ownership Opportunity. Building eight homes in Kingwood Township and requested we post the information. We will post the information on the website.

Ms. McBride mentioned the following correspondence: None

Mr. Hirt mentioned the following correspondence: None

Mr. Bischoff mentioned the following correspondence:

- Cynthia Yard, Cty Administrator Re: Payment in Lieu Taxes (PILOT) Program Funds. Overturning prior communications about reimbursement to the County from the Garden State Preservation Program and its PILOT program. The Township does not owe any current or back reimbursement payments.

The Mayor acknowledged and introduced to the Committee and audience the presence of Assemblyman Erik Petersen one of our representatives in Trenton. Wished the Township well for the year and offer his assistance in any way on an issue or bill please contact my office. Assemblyman Erik Petersen responded to Mayor's question about State Aid to the Municipalities.

9. PUBLIC COMMENTS -none**10. PUBLIC HEARING** – none**11. OLD BUSINESS**

- a. **Resolution #2012** – Reinstating Paris Grant Funds. Tabled

12. NEW ORDINANCE – 1st Reading**NOTICE**

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 1st day of February, 2012. The Ordinance was then ordered to be published according to law. Notice is hereby given that the public meeting on said Ordinance will be held on the 7th day of March 2012, at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, at which time all interested parties will be heard.

Ella Malecki Ruta,
Municipal Clerk

ORDINANCE 2012-2
AN ORDINANCE OF THE TOWNSHIP OF UNION,
HUNTERDON COUNTY, NEW JERSEY
DESIGNATING THE POSITION OF PURCHASING AGENT

BE IT ORDAINED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey as follows:

1. There is hereby created the position of Purchasing Agent for the Township of Union.
2. The Purchasing Agent shall be appointed by the Township Committee.
3. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.
4. The Purchasing Agent shall have, on behalf of the Township Committee of the Township of Union, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Union.
5. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

6. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

7. This ordinance shall take effect immediately upon final passage and publication as required by law.

ATTEST:

Ella Malecki Ruta, Clerk

William F. Bischoff, Mayor

Introduction: February 1, 2012
Publication in Full: February 9, 2012
Second Reading: March 7, 2012
Publication by Title: March 15, 2012

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

13. NEW BUSINESS

a. The following resolution was introduced for adoption:

**RESOLUTION #2012-32
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO TRANSFER OVERPAID TAXES**

WHEREAS, the Tax Collector certifies that the following properties have overpaid taxes; and; and

WHEREAS, there are 2012 taxes receivable for these properties.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of February, 2012, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. The Tax Collector shall transfer the following overpaid taxes to 2012 taxes receivable:

Transfer from				
Block	Lot	Qual.	Amount	
22	17		\$667.27	2009 Overpaid Taxes
24	2	C1708	896.14	2011 Overpaid Taxes
24	2	C1708	814.48	2011 Overpaid Taxes
29.03	6		26.80	2011 Overpaid Taxes
30	20		28.44	2011 Overpaid Taxes

Transfer to 2012 Taxes:

Block	Lot	Qual.	
22	16.01		667.27
24	2	C1708	896.14
24	2	C1708	814.48
29.03	6		26.80
30	20		28.44

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

b. The following resolution was introduced for adoption:

**RESOLUTION #2012-33
APPROVING FIREWORKS DISCHARGE**

WHEREAS, Northern Lights Pyrotechnics Club, Inc. is requesting a fireworks display permit to be held on the property of Hunterdon Hills Playhouse.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, Hunterdon County, New Jersey, that the Township of Union Committee hereby grants permission for a display for fireworks to be performed by Northern Lights Pyrotechnics Club, Inc., 13 Stephanie Anne Lane, Sterling, New Hampshire on February 18, 2012, provided that Garden State Fireworks Company, Inc., provide the Township of Union and the Hunterdon Hills Playhouse with a Certificate of Insurance in a form acceptable to the Township Attorney and naming Union Township, Hunterdon County, New Jersey as an additional insured.

BE IT FURTHER RESOLVED, that a true copy of this resolution shall be forwarded to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mr. Hirt	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

c. The following resolution was introduced for adoption:

**RESOLUTION #2012-34
UNION TOWNSHIP; HUNTERDON COUNTY
TONNAGE GRANT APPLICATION**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants for calendar year 2011 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of the Township of Union, Hunterdon County to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is property completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Joseph Peake to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

d. The following resolution was introduced for adoption:

RESOLUTION #2012-35
UNION TOWNSHIP; HUNTERDON COUNTY
RESOLUTION AUTHORIZING CONTRACT FOR LEGAL SERVICES 2012
Stuart Koenig, Esq. Special Counsel – Affordable Housing

WHEREAS, the Township of Union has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Legal Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, Stickel, Koenig & Sullivan, has completed and submitted a Business Entity Disclosure Certification which certifies that Stickel, Koenig & Sullivan has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Stickel, Koenig & Sullivan from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Stuart Koenig, Esq., of Stickel, Koenig & Sullivan, a Professional Corporation, 571 Pompton Avenue, Cedar Grove, New Jersey 07009 for legal services for 2012.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Stuart Koenig, Esq. is an attorney at Law of the State of NJ in good standing and is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2012 temporary/adopted municipal budget(s).
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

Date: _____

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the 2012 Temporary/Adopted Budget to award a contract to Stuart Koenig, Esq., as appropriated under the line item "Legal".

Date: _____

Grace M. Brennan, CFO

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mr. Hirt	X		X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

e. The following resolution was introduced for adoption:

**RESOLUTION #2012-36
TOWNSHIP OF UNION, HUNTERDON COUNTY
RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #07-01 was issued on September 18, 2007 to U.S.Bank-Cust/Sass Muni V Dtr in the amount of \$8,783.63 plus \$15,000.00 premium; and

WHEREAS, MD Sass has paid subsequent taxes on the delinquency; and

WHEREAS, the lien was redeemed on January 31, 2012, in the amount of \$54,353.51 in accordance with provisions of NJSA54:5-60 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of February, 2012, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

2. The Treasurer issue a check in the amount of \$54,353.51 payable to U.S.Bank-Cust/Sass Muni V Dtr for redemption, plus \$15,000.00 in premium.
3. That this resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

f. **Motion to Approve:** The Rotary Club of North Hunterdon – Application for Special Permit for Social Affair at Hunterdon Hills playhouse.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

14. REPORTS

a. **Attorney’s Report**

- Motor vehicle background records checks. The Attorney called MVC CAIR Customer Abstract Information Retrieval for organization to have online access to motor vehicle records with a valid reason. Cost \$15.00 per record. The Attorney will work with the Clerk on completing the application form.
- Township farm leases. Ms. McBride reviewed them and suggested no changes for this year. The Mayor suggested that a month (November) before they expire the Committee discuss negotiations.

MINUTES OF REGULAR MEETING February 1, 2012

Motion: To approve three farm leases on the same terms as last year with the understanding they will be reviewed again this fall.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza		X	X			
Mr. Hirt			X			
Ms. McBride	X		X			
Mr. Bischoff			X			

Motion carried

- A Principal Public Works Manager Application did go in for the exemption the last day of the expiration.
- Sign Management Plan. Spoke with John Moran and he said just have a letter in the file saying your doing the plan. Letter will be placed in file that the new sign regulations will be used as signs are replaced.

b. Mayor’s Report

- Quote “I hold the maxim no less applicable to public than to private affairs, that honesty is always the best policy.” George Washington – Farewell Address 1796.
- Julie Hajdusek of NJ Water Supply is interested in setting up a meeting with State Police and her State Security Patrol regarding the properties they control in Union Township. Mr. Severino, liaison to the State Police, will contact Ms. Hajdusek to find out what it is they are looking to do before a meeting is set up.
- Confirmed that a week ago Sunday it was discovered that 200+ gallons of diesel fuel was stolen from the Finn Road Park facility. Because it is an ongoing investigation the State Police did not comment but they do have suspects in mind based on their research but have not identified them to us.

Motion: Consider something to protect the safety of Finn Road Park concerning a parking lot. The Mayor and Mr. Mazza will explore costs with Engineer.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza			X			
Mr. Hirt	X		X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- Use of Hoffman Park Facilities by Pattenburg Volunteer Fire Company in conjunction with other local fire companies that service Union Township to hold a smoke drill and we have discussed with them. Because the property is owned jointly, by Union Township and Hunterdon County we have asked the County for their permission and my understanding has been received at their meeting.
- Received from Pattenburg Quarry a report about removing one vernal pond and replacing with another vernal pond. Said report was submitted to our Environmental Commission who did an outstanding job of reviewing it and coming up with a few suggestions. It was requested by the Environmental Commission we approve UTEC to submit their report to NJDEP so it becomes part of the written record along with their recommendations. I would ask the Committee to allow them to do so.

Motion: It was requested by the Environmental Commission we approve UTEC to submit their report to NJDEP so it becomes part of the written record along with their recommendations. I would ask the Committee to allow them to do so.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt			X			
Ms. McBride		X	X			
Mr. Bischoff			X			

Motion carried

- Subcommittees for COAH and Highlands. Because of changes of personnel in Township government I have adjust the names of the appointments of those two bodies that reflect as closely the make up of the prior committees.

Motion: Approval to allow the Mayor to appoint for those two sub-committees.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza	X		X			
Mr. Hirt			X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Mayor to write letters confirming their appointments.

- Thanked Terry Wright for his January 29th article in the “Hunterdon County Democrat”.
- The Attorney and I worked through the Shared Court Services Agreement because it is under negotiation at the current time and the structure has changed from the original agreement. We provided the names of Clinton delegates to the court sub-committee; Mr. Mazza and I are the Union appointees. We have written the contract for their review and we will set up a further meeting to discuss not only the document itself but the costs associated with it and distribution of said costs.
- Mr. Hirt I received from Tim McDonough, Mayor of Hope and Chairman, Emergency Management Preparedness Task Force via Mayors Fax Advisory Re: Emergency Management Preparedness Task Force asking that the Mayor serve on the Task Force. Mr. Hirt will inquire at OEM meeting for the details.

c. Committee Report

Mr. Severino reported the following:

- Spoke with the State Trooper handling the Community Services Agreement we agreed to as well as talk to the three parents. We kicked off this Saturday with two of them and the third one next Saturday.
- Talked with Lisa Coster of DONJON and she would like to set up a specific day for a electronic collection day. We have been collecting electronics and not sure about setting up a specific day. Suggest additional signage and website to boost use of weekly collection.
- Talked to Trooper Flynn and agreed to help us with information re: false alarms in Union Township.

- We now have approximately 76 “no stopping or standing signs” on route 173 between Louise’s Diner and Exit 11.
- Problem with unit heater in the garage. I gave Schiable Plumbing the go ahead with low bid of about \$4500.

Ms. McBride reported the following:

- Personnel. I have a request from Grace Brennan to attend a class being offered on Risk Management, Government Regulations, Chapter 78 Worker’s Comp Development, etc. on Monday April 16th.

Motion: Approve request from Grace Brennan, CFO to attend Worker’s Comp Development class on April 16, 2012. Motion carried by unanimous favorable vote

- We have a new Tax Assessor Ryan Riccio who starts tomorrow. His hours will Tuesday 1-4 and Thursday 2:30-4:30. Interviewed one Tax Collector and have two other applicants to interview.
- Ask Committee to make motion to allow Mayor and Deputy Mayor to ability to make offer based on choosing the best of the candidates.

Motion: Authorize the Mayor and Ms. McBride and delegate to them to make an offer to the best of the candidates.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

- Last week we had an accident within the building one of the members of our staff banged her head. Commend staff on their way they handled the incident, I was notified right away and people were very flexible with job assignments job got done and managed to take care of person work got done, bldg stayed open. Thank you to Jim Graham, Pat Essig, Ella Ruta and Grace Brennan for handling the situation very effectively.
- Two items for Executive Session – Personnel.
- Website – CitiNet is still not up and running. Still have paperwork to do. Worked on website page for Pattenburg Fire Company this week. Waiting for final approval from Fire Chief. Showed sample.
- Saw inmates from Dept. of Corrections cleaning up trash along Route 173 last week.
- Did a Power Point Presentation to the Planning Board on ANJEC Grant. Project is almost complete.
- Questioned Mr. Hirt about a resident wanting to put a fence in a conservation easement to protect children from coyotes. Discussion.
- Park Stewardship Group has seen an incident of trespass in the Green Garage Building of ones we plan to keep. Could Mr. Mazza could take a look with DRF if there is a way to close up the upstairs portion. Mr. Mazza agreed.
- Saturday night (Jan. 28) at 10:30 p.m. I received email from North Hunterdon HS saying the phone lines were down and there was no 911 service. Discussion of outage.
- Several items for Executive Session.

Mr. Hirt reported the following:

- Will attend OEM meeting with FEMA representative. Check if they will cover tub grinder.

- Building and grounds. Front of Municipal Building, peeling paint and leaking gutters and rotten wood trim. In attic storage file boxes are blocking access to windows for opening during painting.
- Told Mr. Mazza that he has had residents comment that in foggy circumstances some of the roads could use reflective chevrons for visibility. Mayor asked for Mr. Hirt to continue with survey of remainder of Township needs.

Mr. Mazza reported the following:

- Finn Road Park tank has been removed.
- Bob Nace on Fri, Feb. 3rd with DRF will be removing trees and chipping.
- The Mayor gave me information about salt grind tank and equipment. I will talk with DRF Foreman and report back next meeting.
- Thanked DRF for working on the tub grinder at Finn Road Park.

The Mayor asked a budget question about the Certified Fertilizer Applicator. DRF not interested in training.

The Mayor received a call from an exasperated citizen with regard to the performance of the Fish & Wildlife Commission on Van Syckels Road. She lives in Union Gap and periodically they get raccoons in the dumpster. Amend website for animal control to include contacts for wildlife.

d. Clerk’s Report

- Raffle License #2012-3 Alternatives, Inc.; Casino Night: 3/23/12

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

15. PUBLIC COMMENTS

- Pat Lingelbach – Questioned the Social Affair Permit that Township grants.
- Terry Wright, Hunterdon County Democrat Reporter asked for information and clarification of previously discussed items.

16. PAYMENTS OF BILLS

The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza	X		X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

17. EXECUTIVE SESSION – Personnel

The following resolution was introduced for adoption:

**RESOLUTION #2012-37
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the *Open Public Meetings Act*, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in Executive session on February 1, 2012 at 9:30 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza			X			
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Mr. Mazza left at 9:35 p.m.

9:42 p.m. motion to come out of Executive Session

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza						X
Mr. Hirt		X	X			
Ms. McBride			X			
Mr. Bischoff			X			

Motion carried

Ms. McBride will contact the Community Service Volunteer with projects she can help us with.

ADJOURNMENT - There being no further business to come before the Township Committee at this time, Mr. Hirt made a motion to adjourn. Ms. McBride seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:44 p.m.

Respectfully submitted,

Ella M. Ruta, RMC
Township Clerk

William F. Bischoff, Mayor

Prepared by: Pat Essig, Administrative Assistant